

SSIS Faculty Council Meeting
April 18, 2018
1:30 – 2:45pm

Minutes

- I. Call to Order
- II. Roll
 - a. Present: Lisa Bohon – Psychology; Jackie Carrigan – Sociology; Jackie Brooks – Sociology; James Cox – Political Science; Marya Endriga – Associate Dean SSIS; Megan Heinicke – Psychology; Dianne Hyson – Associate Dean SSIS; Donna Jensen (SSIS Faculty Council Chair) – Gerontology; Ted Lascher – Acting Dean SSIS; Ann Moylan – Family and Consumer Sciences; and Joshua Pryor (Contingent Faculty Representative) – Political Science
 - b. Absent: Tim Fong (Chair Rep) – Social Science and Interdisciplinary Studies
- III. Approval of Minutes
 - a. Minor changes made to minutes
 - b. Minutes approved by Ann Moylan and Joshua Pryor
- IV. Approval of Agenda
 - a. Agenda approved
- V. Old Business
 - a. No old business discussed
- VI. New Business
 - a. **Dean’s Scholarship award criteria**
 - i. **Background:** Dianne informed the Faculty Council that there are unassigned, general scholarship funds in the Dean’s office. Unlike other College of SSIS scholarships, such as the Otis L. Scott and BEL Foundation scholarships, these remaining funds are not tied to any specific criteria. The Dean’s office requested that Faculty Council assist in developing criteria to manage these scholarship funds.
 - ii. **Discussion:** The Council discussed potential criteria based on student need, student success, merit, and combinations of these considerations, including putting out an annual call for departments to identify students in need (if funds are available each year). The Council was also informed that the College of SSIS developed a central scholarship application two years ago; however, University Development now has a large, centralized application (through AcademicWorks, Inc.) that might be more student-friendly.

- iii. **Decision:** Marya and Dianne agreed to send the application questions from AcademicWorks to the Council to discuss at the next meeting.

b. **Faculty Development awards**

- i. **Background:** Dianne requested that the Council discuss the possibility of SSIS faculty reallocating professional development funds historically used to support travel to instead offset publication-associated expenses (e.g., fees, indexing, graphics).
- ii. **Discussion:** The Council discussed that past requests to reallocate travel funding have not been approved because there were other mechanisms on campus to support publication expenses (e.g., Office of Research Affairs). These campus mechanisms and the larger publishing climate have since changed, and publication-associated costs are likely becoming more common out-of-pocket expenses for faculty. The Council considered 1) modifying the call for travel support into a broader call for dissemination-related support, and 2) creating a general form to request special funds (e.g., dissemination-related expenses, equipment, software).
- iii. **Decision:** The Council decided that travel support should have a special status and not be in direct competition with other funding needs from faculty. Jackie Carrigan and Jackie Brooks volunteered to begin drafting an application and guidelines for special faculty awards, similar to past calls from the Dean's office for special project funding.

c. **General Announcement**

- i. Ted updated the Council that the working ARTP document will be brought back to an upcoming Chair's meeting and may come back to Faculty Council for additional discussion during finals week (i.e., the Council should plan to meet on May 16th).

VII. Adjourn

- a. Meeting adjourned at 2:45pm

Submitted by: Megan Heinicke