

SSIS Faculty Council Meeting
October 3, 2018
1:30 – 2:45p.m.

Minutes

I. Call to Order

II. Roll

Present:

Jackie Carrigan (Sociology); Michelle Stevens (Environmental Studies); Joshua Pryor (Political Science); Nancy Lapp (Political Science); Annette Reed (Ethnic Studies/Native American Studies); James Sobredo (Ethnic Studies); Jeff Foran (Environmental Studies); Marya Endriga (Associate Dean); Dianne Hyson (Associate Dean); Becky Penrod (Psychology and Faculty Council Chair); Donna Jensen (Gerontology). Ted Lascher (Interim Dean).

III. Approval of Minutes

Joshua Pryor moved, Michele Stevens seconded; approved.

IV. Approval of Agenda

a. Approved

V. Discussion of the Public Administration Completion Degree – Ted Lascher

a. Useful discussion including a summary for Public Administration Completion Degree.

i. A historical explanation of why the program is a top priority for PPA, and both the president and provost support idea of another completion degree in public administration. The target is people who are state workers in local government who do not have a degree, for example people from Caltrans, social services etc. Operated through CCE (College of Continuing Education), where individual departments control the curriculum and CCE administers the program. The Public Administration Completion Degree would be a BA in public administration operated through SSIS; Possible someone in PPA might lead the program, though possible others could lead. Professors/lecturers could both teach courses, but there needs to be a tenure track commitment to provide appropriate signaling. Presumed that staff would be compensated through overload pay.

b. Admissions process:

i. People with 5 years of experience and be away from a degree for at least a year, but the director can wave this requirement, with an initial cohort of 20-30 students. Single sections will be offered at the beginning, and may offer multiple sections depending on popularity. Overall, program is a

hybrid with some courses fully online, others just in person, while others being a mix of the two.

- c. Discussion of additional possible courses connecting tribal government with public administration.
 - d. Serious problem with tenure track faculty for pay:
 - i. There is no tenure credit for teaching CCE related courses, and this problem is difficult to address. CCE must pay the full cost of faculty salaries and benefits. Cost of a class for when administered by SSIS is \$5800ish a course, whereas potential cost of a class when administered by CCE can be up to \$15000. For this program, CCE has to pay benefits, and CCE must always have a balanced budget, leading to financial difficulties.
 - e. This program will be heavily vetted by a committee, and must be approved by CSUS administration, and then down to Long Beach for Final approval.
 - i. The overall purpose for the PPA program is to not be a funding/revenue stream. Rather, it is for state workers who want to continue their education and don't have a BA. There are an estimated 70,000 state workers who have AA degrees who don't have BA degrees that could potentially participate in the program.
- VI. Discussion of how to handle applications to fund travel from faculty with full assignments outside of SSIS – Dianne Hyson
- a. Tabled until next week due.
- VII. Process for lecturers getting business cards on College letterhead – Joshua Pryor
- a. Discussion of beginning a possible funding solution to provide business cards for lecturers. Currently, there is no overall SSIS policy for lecturer business cards, and lecturers are not allowed to make their own business cards with college letterhead. Previous solution was to ensure lecturers had the department business card, a generic card where lecturers could write their name on it. Faculty business cards come from department budget, so potential problems include issues of equal treatment. Cost is ultimately the biggest issue. Issue will be brought to the committee of department chairs to discuss what other colleges/departments have been doing in regards to this issue, with a future proposal to be provided by the lecturer representative on the SSIS Faculty Council.
- VIII. Follow-up on SSIS Guidelines and Application for Use of President's Subsidy Funds for Alumni Center and Julia Morgan House – Donna Jensen
- i. Beginning discussion focused on formatting the application to keep the same application date for every year (no adjusting to make sure date lands on a certain day). Also, changes were discussed regarding the language of app where in case of a funding limit, the funding would be capped. Currently, all the allocated funds for Fall semester have been used, but some funds remain for the Morgan house. Proposal discussed to create a

proposal request that reallocates Morgan house funding to the Alumni Center. Demand for the Alumni center is hi, and the Alumni center is often better suited for various purposes. However, funding for the Morgan house was allocated to encourage increased usage, so this change would go against that original purpose. Alternative proposal is discussed where if the Morgan house funds are not used, those funds could be reallocated to various needs, such as funding the Native American Graduation Ceremony. In particular, the supporters of the Native American Graduation Ceremony were promised necessary funds in perpetuity, but those funds for this academic year still need to be requested and provided. Ted Lascher will follow up.

IX. Adjourn

Tabled Items:

I. Discussion of Liberal Studies Proposal – Tim Fong