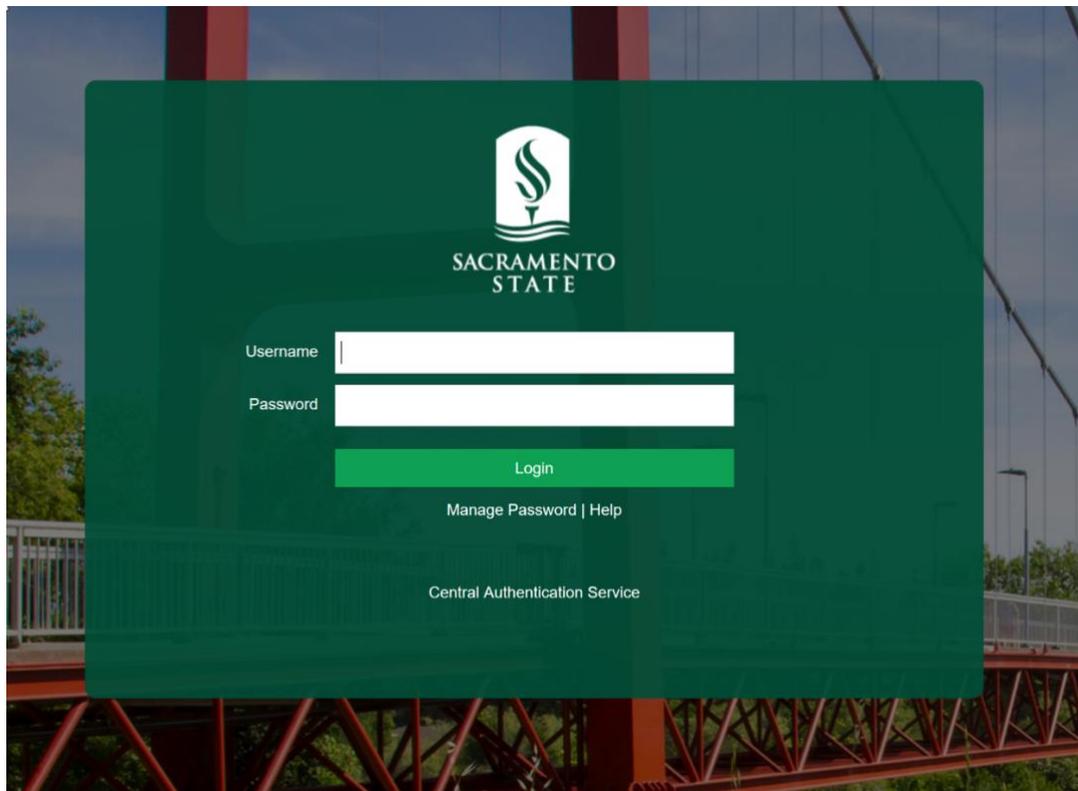


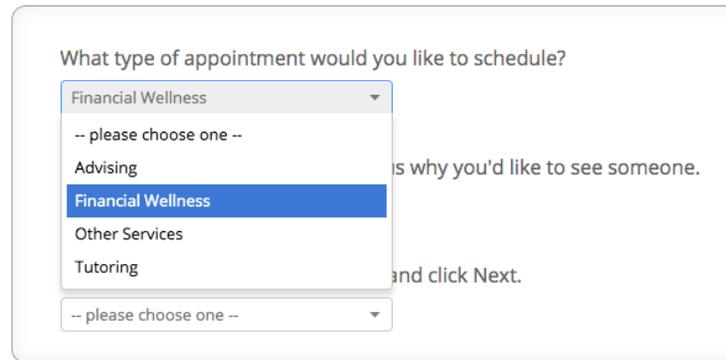
EAB Online Scheduler Instructions

To schedule an appointment please use the online appointment scheduling tool:
[Schedule an Appointment](https://csus.campus.eab.com/student/appointments/new) <https://csus.campus.eab.com/student/appointments/new>

1. [Log on to the EAB scheduling tool using your Sac State log-in credentials](https://csus.campus.eab.com/student/appointments/new)
<https://csus.campus.eab.com/student/appointments/new>



2. Under “What type of appointment would you like to schedule?” - Select “Financial Wellness” from the drop-down menu



What type of appointment would you like to schedule?

Financial Wellness

-- please choose one --

Advising

Financial Wellness

Other Services

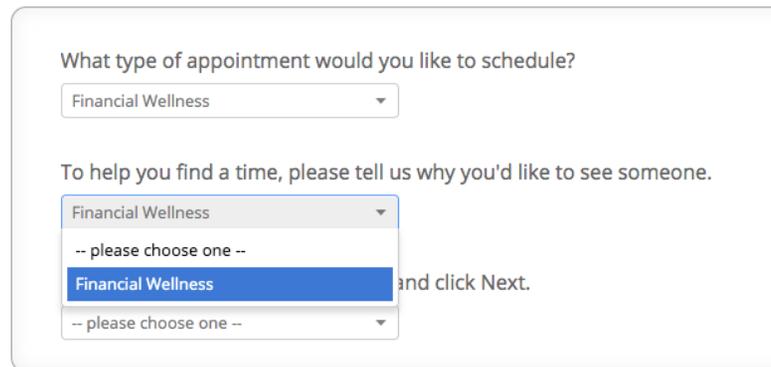
Tutoring

-- please choose one --

is why you'd like to see someone.

and click Next.

3. Under “Select the Office for your Appointment” - Select “Financial Wellness” from the drop-down menu



What type of appointment would you like to schedule?

Financial Wellness

To help you find a time, please tell us why you'd like to see someone.

Financial Wellness

-- please choose one --

Financial Wellness

-- please choose one --

and click Next.

4. Under “Choose from the following options” – Select the appropriate service you wish to request from the drop-down menu, then click “Next”

What type of appointment would you like to schedule?

Financial Wellness

To help you find a time, please tell us why you'd like to see someone.

Financial Wellness

Choose from the following options and click Next.

-- please choose one --

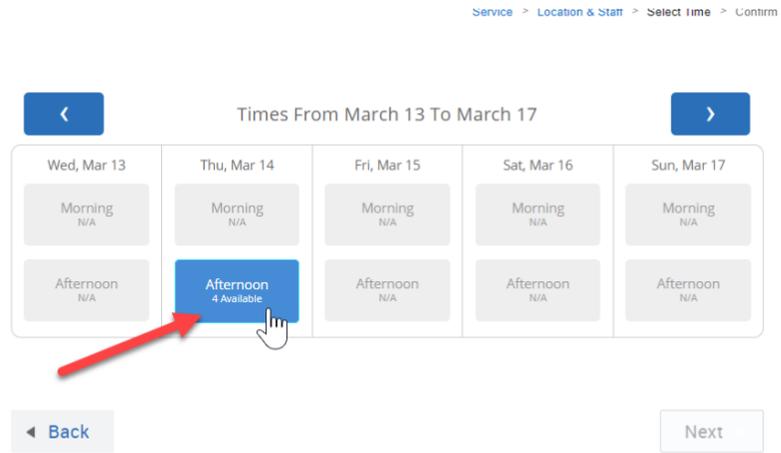
Coaching Session

Generic Question

5. Under “What location do you prefer?” – Select “Financial Wellness”, then select the advisor with which you want to schedule. You can leave the “Pick a Staff Member” field empty to see all available advisors.

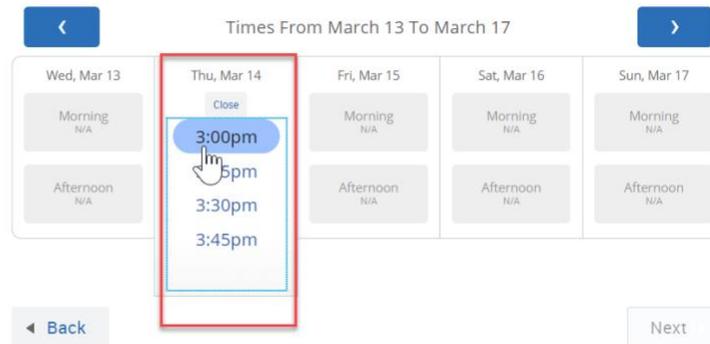
6. Select the desired available date

Schedule Appointment



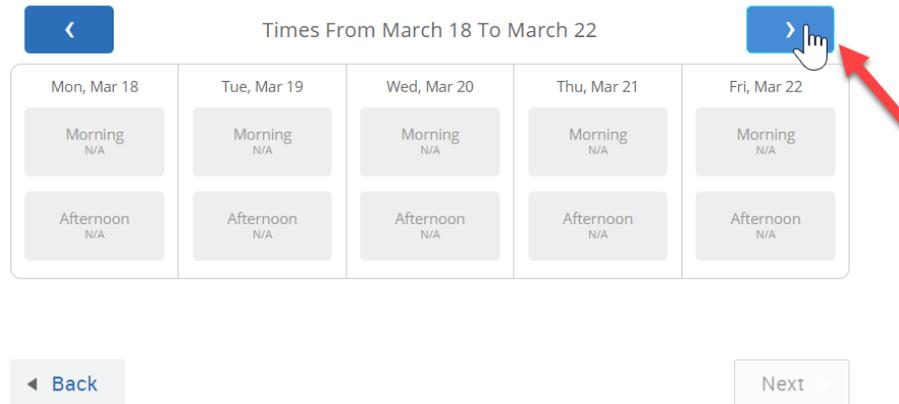
7. Then select the available time desired

Schedule Appointment



- If no availability is displayed on the page click on the forward arrow to display future date

Schedule Appointment



8. Review your appointment details, select appointment reminders (if wanted), and then confirm your appointment.

Schedule Appointment

Your appointment has not been scheduled yet. Please review and click Confirm Appointment to complete.

Appointment Details

Who: Your Name with
Advisor Name

When: Friday, March 13
8:30am - 9:00am

Why: Associate Degree for Transfer

Where: Academic Advising Center

Additional Details

Is there anything specific you would like to discuss with Miesha ?

Send Me an Email

Send Me a Text

Comments for your staff...

◀ Back

Confirm Appointment

9. After confirming the appointment you will receive an email confirmation in your Saclink email inbox. If you selected an appointment reminder (Email or Text) your will receive an additional email and/or text on the day of the appointment.