Peer & Academic Resource Center

Mon. - Thru., 8:00 am - 5:00 pm, Fri., 8:00 am – 4:00 pm
Lassen Hall, Room 2200

Parc After Dark: AIRC 5:00 – 7:00 pm, Riverview 5:30 – 7:30 pm
Contact Us: (916) 278-6010 or parc-01@csus.edu

How to Make an Online Appointment:

1. Click on the “Make A One-on-One Appointment” button on the PARC website.
2. Select “Tutoring” for the type of appointment you would like to schedule.
3. Select “PARC Tutoring” for the service category.
4. PARC offers several types of tutoring, pick one that best suits your needs.
   o Course Based Tutoring, Peer Advising, & Peer Tutoring Writing

5. Select a location that works for you, just remember that each location has its own hours! ALL appointments will NOW take place on Zoom for the reminder of the spring 20 semester.
   a. Lassen Hall, Room 2200
      Monday - Thursday 8:00 a.m. - 5:00 p.m., Friday, 8:00 a.m. – 4:00 p.m.
   b. Location: AIRC 2004
      Operating Hours: Monday – Thursday: 5:00 – 7:00 p.m.
   c. Location: Riverview Hall Classroom
      Operating Hours: Monday - Wednesday: 5:30 – 7:30 p.m.
5. Select from a list of available tutors/advisors under “Pick a Staff Member.”

6. Tutor/Advisor’s availability will appear in blue. Select a day/time that works for you.

7. Please review your tutoring appointment details – Who, Why, When, & Where. Make sure you also check the “Send Me an Email” and/or “Send Me a Text” reminder before you click “Confirm Appointment.”
8. Once confirmed, an email will also be sent to your assigned tutor/advisor. Your assigned tutor/advisor will then schedule a Zoom meeting and send you an invitation link with the exact day/time of your confirmed appointment. (Email parc-01@csus.edu if you do not receive a Zoom Meeting ID from your assigned tutor a day prior to your appointment.)

9. Check your Sac State email and look for a Zoom Meeting ID from your assigned tutor. Click on the Zoom Meeting ID link.

10. Click on “Join Meeting w/o Video” or “Join Meeting w/Video”

11. Click on “Join with Computer Audio”

12. Start Zoom Session! (Make sure you are on time to your scheduled Zoom appointment.)