How to Apply for Spring 2021 Readmission after Dismissal  
Deadline: August 31, 2020

Campus policy requires that in order to be eligible for “Readmission after Dismissal”, ALL students must have satisfied GE Areas A1, A2, A3 and B4; no “in progress” coursework will be considered.

Follow the steps outlined below to ensure proper completion of the Readmission Packet:

1. Prepare a one-page statement. This must be TYPED (single- or double-spaced is acceptable). The statement should address the following three objectives:
   a. Identify the problems that led to dismissal (explain why you were unable to meet conditions of prior reinstatement).
   b. Describe the specific changes you will make to resolve these problems; include information on how to balance life, school, work, etc.
   c. State the reasons for choosing proposed major. Students petitioning as Undeclared or who plan on pursuing an impacted major (Biology, Business, Criminal Justice, Health Science, Nursing or Psychology) must provide an alternative major/plan.

2. Declared majors: Email your department chair to request a recommendation for continuation in the major. The chair must email those recommendations to regreinstate@csus.edu or to noelle@csus.edu. If the Committee does not receive an email from the department chair, the student will be considered as Undeclared.

3. Undeclared or Expressed Interest majors: (not required for Undeclared or impacted major).
   a. Students interested in reinstating into an impacted major must petition as Undeclared; department recommendation is not necessary. Skip the first box on the form.
   b. Students seeking readmission to ANY major MUST HAVE COMPLETED ALL LOWER DIVISION PREREQUISITES in order to be considered.

4. Submit unofficial transcripts for all coursework taken since dismissal.

5. Submit completed petition and statement to regreinstate@csus.edu by August 31, 2020.
California State University, Sacramento
Petition for Spring 2021 Readmission after Dismissal
Deadline: August 31, 2020

Read the “How to Apply for Readmission after Dismissal” instructions carefully. Students will be reinstated on a SPACE AVAILABLE BASIS. Readmission to the university is not guaranteed.

Name: ___________________________ Student ID #: ___________________________

Class Level: (Check One) Freshman ☐ Sophomore ☐ Junior ☐ Senior ☐ 2BA ☐

Proposed Major: ___________________________

Have you applied to graduate? Yes ☐ No ☐

Daytime Phone Number: ___________________________ Email: ___________________________

Statement
Please attach your written statement as a separate document

Department Recommendation and Enrollment Conditions

Student: email major department chair to request approval to remain/continue in the major. Please have the department chair send their recommendations to the Readmission Committee at regreinstate@csus.edu.

FOR OFFICE USE ONLY:

Semester/Year DM: _________ EOP _______ Date Received: _________ Initials _______

Date Contract in CMS: ______________ Initials _______ App: Y _____ N _____ NA _____

July 2020