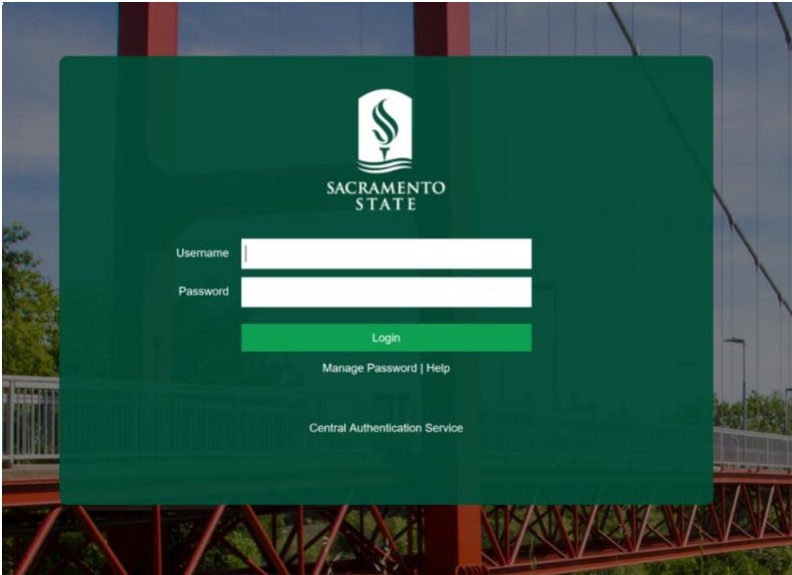


EAB Online Scheduler Instructions

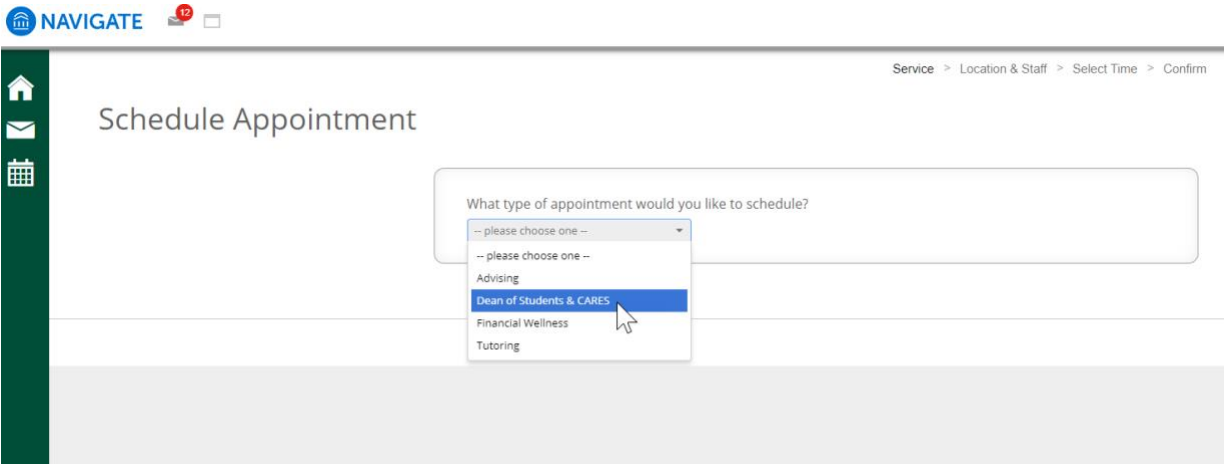
To schedule an appointment please use the online appointment scheduling tool at:

<https://csus.campus.eab.com/student/appointments/new>

1. Log on to <https://csus.campus.eab.com/student/appointments/new> using your Sac State log-in credentials



2. Under “What type of appointment would you like to schedule?” - Select “Dean of Student & CARES” from the drop-down menu



- Under “Select the Office for your Appointment” - Select “CARES” from the drop-down menu

NAVIGATE

Service > Location & Staff > Select Time > Confirm

Schedule Appointment

What type of appointment would you like to schedule?

Dean of Students & CARES

To help you find a time, please tell us why you'd like to see someone.

-- please choose one --

-- please choose one --

CARES

- Under “Pick a Service for your Appointment” – Select the appropriate service you wish to request from the drop-down menu, then click “Next”

What type of appointment would you like to schedule?

Dean of Students & CARES

To help you find a time, please tell us why you'd like to see someone.

CARES

Choose from the following options and click Next.

-- please choose one --

-- please choose one --

Crisis/Unique Challenges

Food/Housing

Medical/Mental Health Hospitalization

- Under “Pick a Location for your Appointment – Select “Crisis Assistance & Resource Education Support (CARES).

[Service](#) > [Location & Staff](#) > [Select](#)

Appointment

What location do you prefer?

-- please choose one --

-- please choose one --

Crisis Assistance & Resource Education Support (CARES)

BACK

6.

- Select the desired available date

[Service](#) > [Location & Staff](#) > [Select Time](#) > [Confirm](#)

Appointment

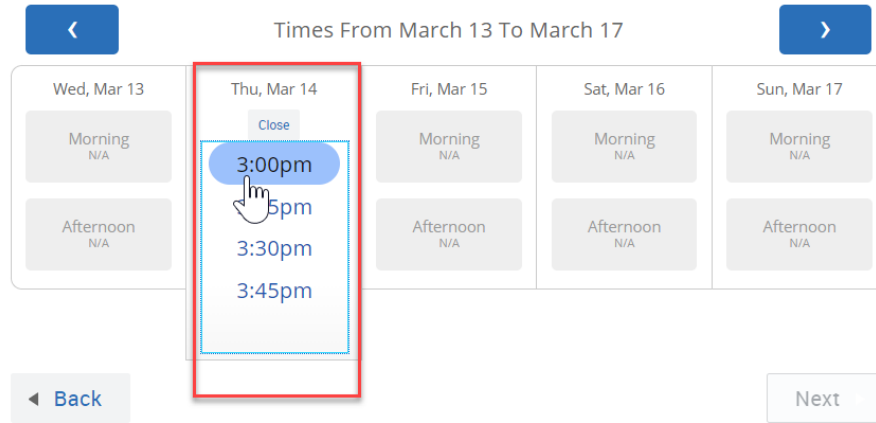
< Times From March 13 To March 17 >

Wed, Mar 13	Thu, Mar 14	Fri, Mar 15	Sat, Mar 16	Sun, Mar 17
Morning N/A	Morning N/A	Morning N/A	Morning N/A	Morning N/A
Afternoon N/A	Afternoon 4 Available	Afternoon N/A	Afternoon N/A	Afternoon N/A

Back Next

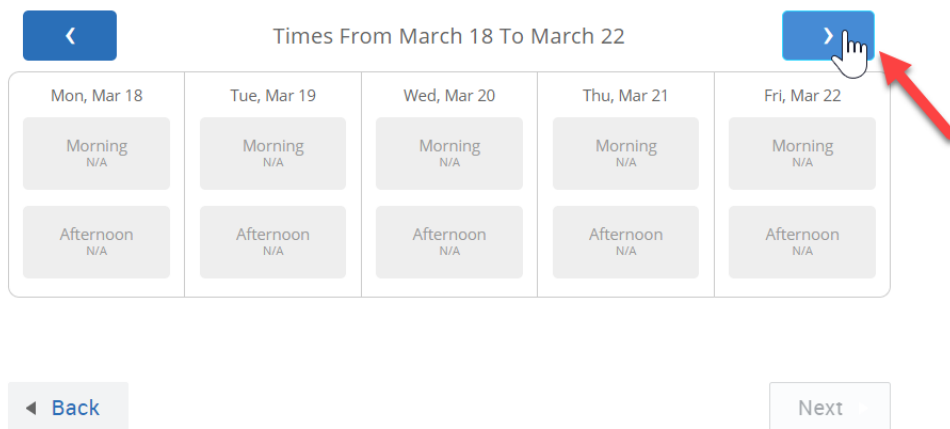
8. Then select the available time desired

Appointment



- If no availability is displayed on the page click on the forward arrow to display future date

Appointment



- Review your appointment details, select appointment reminders (if wanted), and then confirm your appointment.

Appointment

Your appointment has not been scheduled yet. Please review and click Confirm Appointment to complete.

Appointment Details

Who: Your Name with
Advisor Name

When: Friday, March 13
8:30am - 9:00am

Why: Associate Degree for Transfer

Where: Academic Advising Center

Additional Details

Is there anything specific you would like to discuss with Miesha?

Send Me an Email

Send Me a Text

Comments for your staff...

[← Back](#)

[Confirm Appointment](#)

- After confirming the appointment you will receive an email confirmation in your saclink email inbox. If you selected an appointment reminder (Email or Text) you will receive an additional email and/or text on the day of the appointment.