EAB Online Scheduler Instructions

To schedule an appointment please use the online appointment scheduling tool at: [https://csus.campus.eab.com/student/appointments/new](https://csus.campus.eab.com/student/appointments/new)


2. Under “What type of appointment would you like to schedule?” - Select “Dean of Student & CARES” from the drop-down menu
3. Under “Select the Office for your Appointment” - Select “CARES” from the drop-down menu

4. Under “Pick a Service for your Appointment” – Select the appropriate service you wish to request from the drop-down menu, then click “Next”
5. Under “Pick a Location for your Appointment – Select “Crisis Assistance & Resource Education Support (CARES).”

6. 

7. Select the desired available date
8. Then select the available time desired

- If no availability is displayed on the page click on the forward arrow to display future date
9. Review your appointment details, select appointment reminders (if wanted), and then confirm your appointment.

10. After confirming the appointment you will receive an email confirmation in your saclink email inbox. If you selected an appointment reminder (Email or Text) you will receive an additional email and/or text on the day of the appointment.