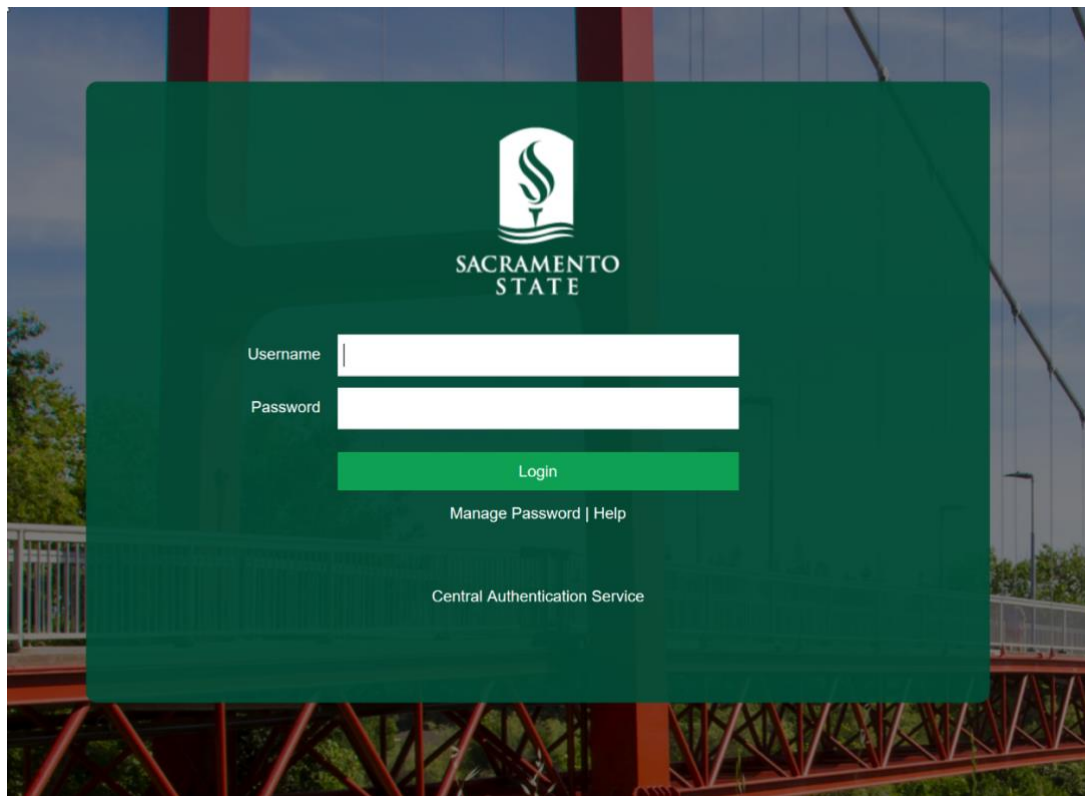


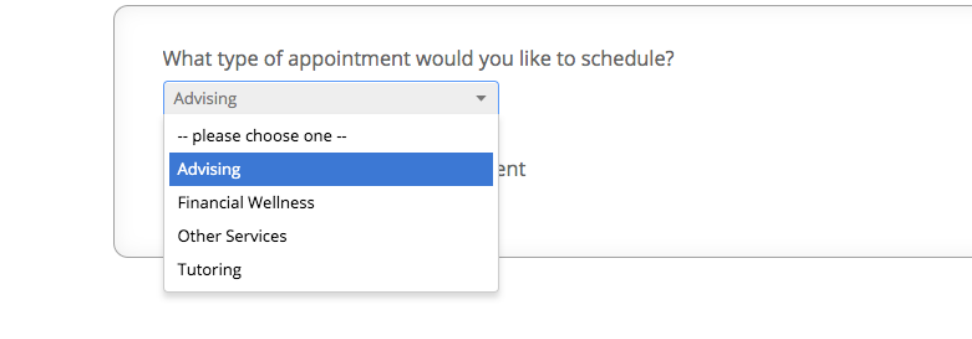
EAB Online Scheduler Instructions

To schedule an appointment please use the online appointment scheduling tool:
[Schedule an Appointment](https://csus.campus.eab.com/student/appointments/new) <https://csus.campus.eab.com/student/appointments/new>

1. [Log on to the EAB scheduling tool using your Sac State log-in credentials](https://csus.campus.eab.com/student/appointments/new)
<https://csus.campus.eab.com/student/appointments/new>



2. Under “What type of appointment would you like to schedule?” - Select “Advising” from the drop-down menu



What type of appointment would you like to schedule?

Advising

-- please choose one --

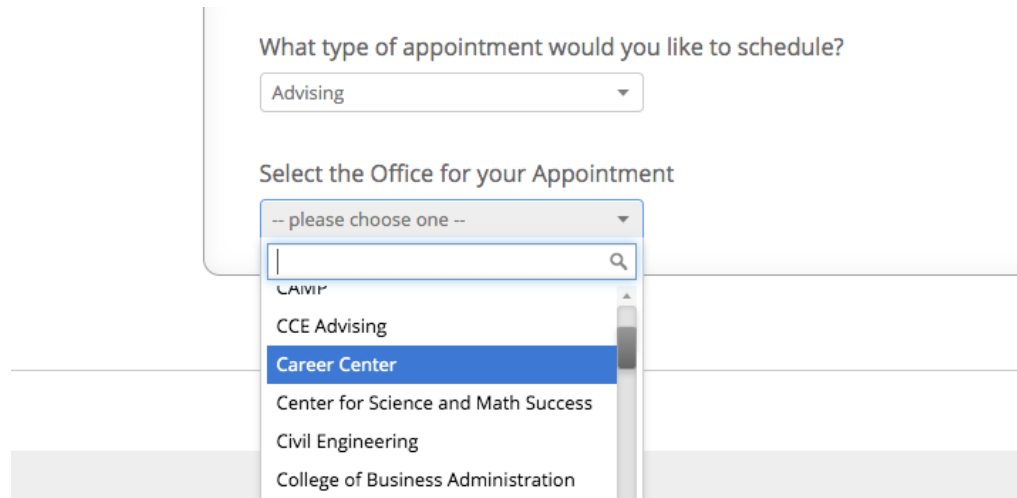
Advising

Financial Wellness

Other Services

Tutoring

3. Under “Select the Office for your Appointment” - Select “Career Center” from the drop-down menu



What type of appointment would you like to schedule?

Advising

Select the Office for your Appointment

-- please choose one --

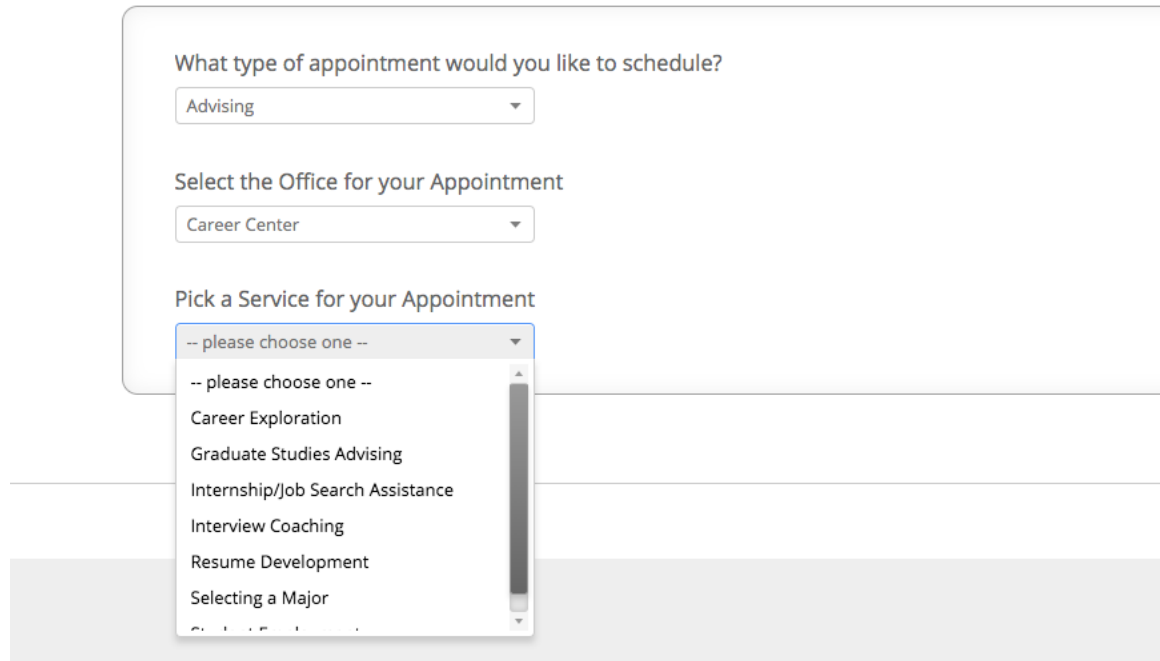
Career Center

Center for Science and Math Success

Civil Engineering

College of Business Administration

- Under “Pick a Service for your Appointment” – Select the appropriate service you wish to request from the drop-down menu, then click “Next”



What type of appointment would you like to schedule?

Advising

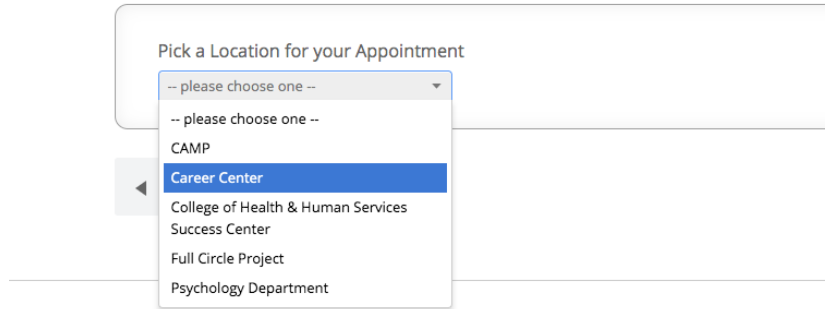
Select the Office for your Appointment

Career Center

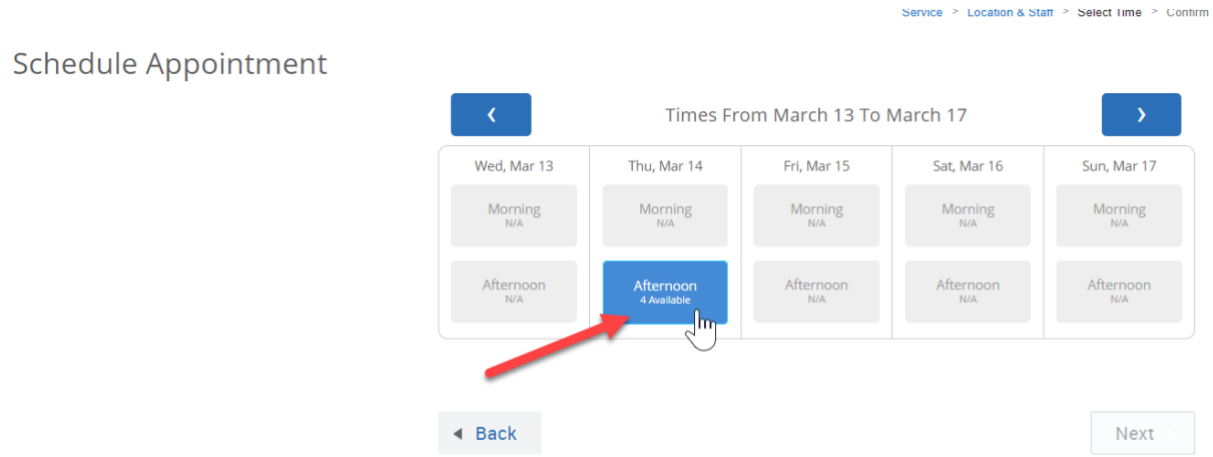
Pick a Service for your Appointment

- please choose one --
- please choose one --
- Career Exploration
- Graduate Studies Advising
- Internship/Job Search Assistance
- Interview Coaching
- Resume Development
- Selecting a Major

- Under “Pick a Location for your Appointment – Select “College of Business Administration-Office of Student Engagement”, then select the advisor with which you want to schedule. You can leave the “Pick a Staff Member” field empty to see all available advisors.

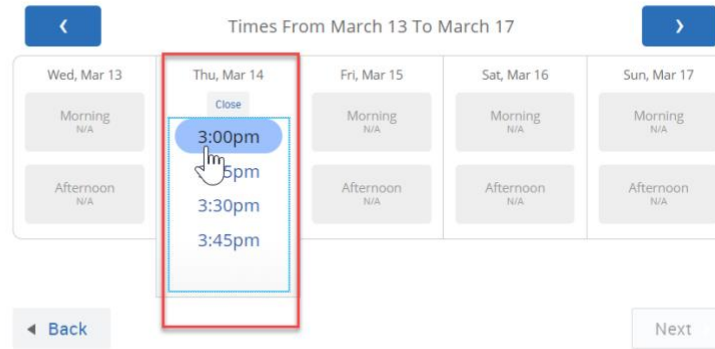


- Select the desired available date



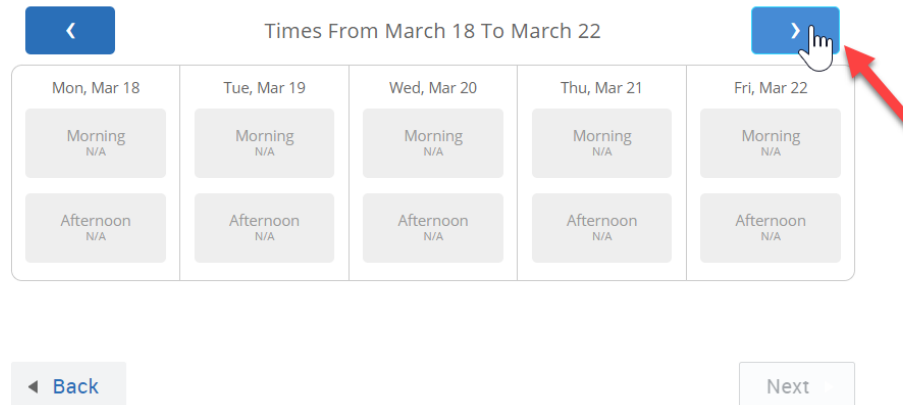
7. Then select the available time desired

Schedule Appointment



- If no availability is displayed on the page click on the forward arrow to display future date

Schedule Appointment



- Review your appointment details, select appointment reminders (if wanted), and then confirm your appointment.

Schedule Appointment

Your appointment has not been scheduled yet. Please review and click Confirm Appointment to complete.

Appointment Details

Who: Your Name with Advisor Name **When:** Friday, March 13
8:30am - 9:00am

Why: Associate Degree for Transfer **Where:** Academic Advising Center

Additional Details

Is there anything specific you would like to discuss with Miesha ? Send Me an Email

Comments for your staff... Send Me a Text

[◀ Back](#) [Confirm Appointment](#)

- After confirming the appointment you will receive an email confirmation in your Saclink email inbox. If you selected an appointment reminder (Email or Text) your will receive an additional email and/or text on the day of the appointment.