

Alumni Career Services

Alumni Package	Fee	Who is Eligible	Services Included
Sacramento State Career Center Alumni Services	Free	Sacramento State Alumni	Career Center alumni services include: one initial career session (If CDC guidelines permit), five (5) counseling follow-up appointments, Handshake; Career Assessments, On-Campus Interview Program, Big Interview Practice Interviews; and all Career Center events, each year.
CSU System Alumni Career Package	\$75	CSU Alumni who have received their degree from another CSU Note: CSU Alumni must submit a letter of reciprocity from the career center of their graduating institution or other proof of alumni status	This package includes one initial career orientation session (If CDC guidelines permit) and five (5) career counseling follow-up appointments, Handshake; Career Assessments, the On-Campus Interview Program, Big Interview for practice interviews, and all Career Center events. This package is good for one (1) year and is nonrefundable, nonrenewable, and not prorated.

Thank you for your interest in the Career Center’s services and programs available to eligible Sacramento State alumni and CSU alumni. The Career Center reserves the right from time to time, or on a case by case basis, to modify one or more alumni services and/or packages/policies impacting alumni. In addition, your use of alumni services indicates that you understand and agree that the alumni service is provided "as-is" and that California State University, Sacramento and the Career Center assume no responsibility for any outcomes of services received. In addition, campus visitors including alumni are expected to comply with campus policies including campus safety and health guidelines (e.g. self-screening, etc.) (see www.csus.edu/compliance/risk-management/coronavirus.html).

CSU Alumni Members are entitled to the following services:

- **Career Center Events:** Attend any or all of the fall and spring career events that may include Resume events, Engineering Career Fair (ECS only event), Career Fair, Educator Recruitment Expo, Pathways to Public Service, Internship Week.
- **Workshop Series, Panels and Events:** Attend presentations focusing on a specific employer, or on a specific topic, industry, college, or field. Lecture events and panels are posted on Handshake and our website.
- **Career Counseling Appointments:** Participate in up to five 30-minute sessions with a career center staff per calendar year. Services include, but are not limited to, life transitions; discovering meaningful work; goal setting; assessment of skills, values, and interests; work/life balance; educational planning; overcoming obstacles to achieving career goals; job search strategies; resume tips; and interviewing techniques; and referrals to campus and/or community services/resources*.
- **Career Resources:** Utilize our online career resources with information on exploring careers, resumes and cover letters, interviews, job search resources, and internships are available on our [Career Center Website](https://www.csus.edu/student-life/career-center/) <https://www.csus.edu/student-life/career-center/>.
- **Career Information Center (Temporarily unavailable due COVID restrictions):** Access to a computer workstation with Internet for career related work (e.g. Job searching, updating resume, and using career center online tools).
- **Sac State Career Network:** Access alumni career mentors who can share insights on careers, industries, resumes and more. Access the Sac State Career Network at sacstatecn.firsthand.co.
- **Handshake:** Access our online job posting database that includes full-time, part-time, internship, and cooperative education positions along with networking opportunities. Search using key words, major, or employer name. There are Career Center events and workshops posted on Handshake as well. Handshake registration instructions: Go to [Career Center Website](https://www.csus.edu/student-life/career-center/) <https://www.csus.edu/student-life/career-center/>. Click “Handshake”. Choose to sign in with your own personal email. For assistance email jobs@csus.edu with your Student ID, graduation year, and date of birth.
- **On-campus Interviews (Temporarily unavailable due COVID restrictions):** Participate in virtual or On-campus Interviews. Handshake offers interviews conducted in the Career Center or virtually by employers throughout the fall and spring semesters for students who meet the employers' eligibility requirements. Check out Handshake for opportunities.
- **Big Interview for Practice Interview Sessions:** Practice your interview skills with Big Interview and check out the Resume Builder tool by field as well. You can also meet with a career counselor for job or graduate & professional school interview prep. Each interview prep session with a career center staff counts toward your 5 visits per year.

** Additional community career services to support alumni are available via Sacramento Employment and Training Agency (SETA), Sacramento Public Library, and Center for Counseling & Diagnostic Services (fees may apply).*

CSU Alumni Career Services Fee Form

Other CSU Alumni: to receive a Sacramento State Career Center CSU Alumni Services account:

1. Show proof of alumni status from another CSU e.g. letter of reciprocity, a CSU diploma/transcript to Career Center.
2. Complete the Alumni Services Fee Form below and present it with payment to the Bursar's Office.
3. Return the receipted copies of the form and proof of Alumni status to the Career Center Director to obtain an Alumni Services account for Handshake and Career Services, valid for one year (date noted in Handshake).

CSU ALUMNI CAREER SERVICES FEE:

\$75.00 California State University Alumni-System

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone (including the Area Code): _____

Email: _____ (If your other CSU has Handshake, use a different email)

CSU Campus: _____ Date Requested: _____

For Cashier's Use Only

The above fee is to be credited to the Alumni Fee Account as follows:

501110 – TS040 – 61600 – 5000

Career Center • California State University, Sacramento • (916) 278-6231 • www.csus.edu/careercenter • 2021