#### CSU Fully Online STUDENT REGISTRATION GUIDE

1. You should see the CSU Fully Online link on your Student Center under the Academics section:

Student Center		
SEVEN's Student Center		
Academics		
Search Plan Enroll	You are not enrolled in classes.	
My Academics CSU Fully Online	Enrollment Shopping Cart	
Other Academic Information		-
✓ (2)		N
▼ Finances		<b>Y</b>
My Account	(i) You have no outstanding charges at this time.	Co

2. Select the proper term and click Continue:

EVEN 2154			
CSU Fully Online C	lass Search		
Select Term			
Select Term		<b>6</b>	
Select Term		What is CSU Fully On	line?
Select Term	elect Continue.	What is CSU Fully On	line?
Select Term Select a term then s	elect Continue.	What is CSU Fully On     Institution	line?

- 3. The system will determine eligibility. If there is an issue with units, GPA standing, etc....you will receive a message specifying the eligibility issue.
- 4. You will see the following screen if there are no issues. On this screen, you will have the option to filter class selection by Host Campus, Subject, Course Number, Course Career and Class Number

Add CSU F	ully Onli	ne Class						
EIGHT 2154								
CSU Fully On	line Class Se	arch						
To view the C click search. 1 Fall 2025   Under	SU Fully Online To select classe rgraduate   C SI	e Class Schedule, e s for another term, U Semester Unive	nter at least ( click Change rsity	ONE search paramet Term.	ter and then Char	ige Term		
Fall 2025 CSU	Fully Online	Enrollment						
Campus	Class	Component	Descriptio	n	Days & Times	Units	Status	Cancel Request
Search for CSU	Fully Online Clas	15.05						
CSU Fully	Online Class	Search						
Host Campus	Q							
Subject	is exactly		~	Q				
Course Numb	er is exactly		~	Q				
Course Career	r		~					
Class Nbr	Q							
Search								

\*A campus must be selected first. Search cannot be initiated without selecting a host campus.

# 5. Class search Results

EIGH	Г 2154						
Selec	t Class						
Sear	rch Resu	lts					
CSU	Semester Uni	versity   Fall 2025   U	Indergraduate				
My C	lass Schedul	e					
You	are not regist	ered for classes in th	is term.				
		Decigna	tes a CourseMatch (	Nace	000		locad
Return t	to Search	🕈 Designa	ites a CourseMatch (	Class	Ope     Mo	dify Search	losed
Return t	to Search	🕈 Designa	ntes a CourseMatch (	Class rch	Ope Mo	dify Search	losed
Return t 2 clas TE	to Search is section(s CON 204 - I	P Designa ) found http://doi.org/10.1000	ntes a CourseMatch ( New Sear	Class	Ope     Mo	dify Search	losed
2 clas	to Search as section(s CON 204 - In Section	Pesigna     found     htro to Macroecono     Days & Times	New Sear	Class rch Status	Ope     Mo     Course Match	dify Search	losed
2 clas TE Class 2001	to Search as section(s CON 204 - In Section 001-LEC Regular	Designa     Designa     Designa     Days & Times     TuTh 8:00AM -     9:50AM	New Sear New Sear Omics Instructor Bouvet, Florence G	Class rch Status	Ope     Mo     Course Match	Image: Comparison of the second sec	Select
Return 1 2 class VE Class 2001 Class	to Search as section(s CON 204 - In Section 001-LEC Regular Section	P Designa     Designa     found     ntro to Macroecono     Days & Times     TuTh 8:00AM -     9:50AM     Days & Times	New Sear New Sear Instructor Bouvet,Florence G Instructor	Class rch Status Status	Ope     Mo     Course Match     Course Match	Meeting Dates Meeting Dates Meeting Dates	losed Select
Return t 2 class VE Class 2001 Class 2088	to Search ss section(s CON 204 - In Section 001-LEC Regular Section 004-LEC Regular	P Designa     Designa     Designa     Days & Times     TuTh 8:00AM - 9:50AM     Days & Times     Asynchronous	Instructor G Instructor Kim,Chong-Uk	Class rch Status Status	Course Match	Meeting Dates           08/19/2025 - 12/05/2025           Meeting Dates           08/19/2025 - 12/05/2025	Select Select
Return 1 2 class Te Class 2001 Class 2088	to Search ss section(s CON 204 - II Section 001-LEC Regular Section 004-LEC Regular	Pesigna     Designa     Diversion     Days & Times     TuTh 8:00AM - 9:50AM     Days & Times     Asynchronous	Instructor Bouvet,Florence G Instructor Kim,Chong-Uk	Class rch Status Status	Course Match	Meeting Dates           08/19/2025 - 12/05/2025           Meeting Dates           08/19/2025 - 12/05/2025	Select Select

You can use the hyperlinked class number or section number to access the Course Details page.

6. Detailed class information will provide description of the class; meeting times, units and prerequisite information.

dd CSU Fully	Online Clas	s	
EIGHT 2154			
CSU Fully Online (	Class Search		
Class Details			
To continue enrollm	ent request, click on R	teturn to Add Classes	5.
Fall 2025   Undergrad	uate   CSU Semester	University	
Class Details			
Subject	ECON	Title	Intro to Macroeconomics
Catalog Nbr	204	Career	Undergraduate
Class Section	001	Dates	08/19/2025 - 12/05/2025
Class Nbr	2001	Campus	Sonoma State University
Units	4.00		
Meeting Informatio	on		
Days & Times	Instru	ctor	Meeting Dates
TuTh 8:00AM - 9:50AI	M Bouv	et,Florence G	08/19/2025 - 12/05/2025
Class Availability			
	Class Capacity	40	
	Enrollment Total	6	
	Available Seats	34	
Description			
This course is an over analysis. Lectures will Macroeconomics. Em interest rates, inflation Mode: Face-to-Face,	rview of theories and p I cover those issues th phasis is given to thos n and recession. Satisf Hybrid & Online.	rinciples underlying at the instructor belie e factors that determ les GE Area 4 (Lowe	Macroeconomics and their applications to policy eves important to a general understanding of nine the total level of production, employment, price or Division Social & Behavioral Sciences). Teaching
Return to Add Classes			

To exit, click the "Return to Add Classes" link.

7. Use the "select" button to choose the course and submit an enrolment request:

IGH	F 2154						
Selec	t Class						
Sear	rch Resul	ts					
CSU	Semester Uni	versity   Fall 2025   U	Indergraduate				
My C	ass Schedule						
You	are not registe	ered for classes in th	is term.				
The f	following class	es match your search	ch criteria Host Campu	us Code	Sonoma State	B	
Univ	ersity, cours	e Subject is exactly	ANTH				
		Designa	tes a CourseMatch C	lass	Ope	n 🗖 (	Closed
		A			•	-	
eturn t	o Search	A	New Search	ch	Mo	dify Search	
eturn t 2 clas	o Search	) found	New Search	ch	Mo	dify Search	
eturn t 2 clas	to Search ss section(s NTH 201 - In	) found tro to Biological Ar	New Search	ch	Mo	dify Search	
eturn t 2 clas ~Al Class	to Search s section(s NTH 201 - In Section	) found tro to Biological Ar Days & Times	New Search	ch Status	Course Match	dify Search Meeting Dates	
2 class Al Class 1025	to Search ss section(s NTH 201 - In Section 001-LEC Regular	b found tro to Biological Ar Days & Times TuTh 9:30AM - 10:45AM	New Searce Instructor Somani, Kanak	Status	Course Match	Meeting Dates 08/19/2025 - 12/05/2025	Select
class 2 class Al Class 1025	to Search ss section(s NTH 201 - In Section 001-LEC Regular NTH 318 - H	) found tro to Biological Ar Days & Times TuTh 9:30AM - 10:45AM uman Dev in Evol	New Search Instructor Somani, Kanak Persp	Status	Course Match	dify Search Meeting Dates 08/19/2025 - 12/05/2025	Select
Class	to Search as section(s NTH 201 - In Section 001-LEC Regular NTH 318 - H Section	) found tro to Biological Ar Days & Times TuTh 9:30AM - 10:45AM uman Dev in Evol Days & Times	New Searce nthro Instructor Somani, Kanak Persp Instructor	ch Status Status	Course Match	Meeting Dates 08/19/2025 - 12/05/2025	Select
class Al Class 1025 Al Class 1026	to Search is section(s NTH 201 - In Section 001-LEC Regular NTH 318 - H Section 001-LEC Regular	) found tro to Biological Ar Days & Times TuTh 9:30AM - 10:45AM uman Dev in Evol Days & Times Asynchronous	New Searce http://www.searce Instructor Somani, Kanak Persp Instructor Etting, Stephanie F	Status	Course Match	Meeting Dates 08/19/2025 - 12/05/2025 Meeting Dates 08/19/2025 - 12/05/2025	Select
Class Al Class 1025 Al Class 1026	to Search s section(s) NTH 201 - In Section 001-LEC Regular NTH 318 - H Section 001-LEC Regular	b found tro to Biological Ar Days & Times TuTh 9:30AM - 10:45AM uman Dev in Evol Days & Times Asynchronous	New Searce nthro Instructor Somani,Kanak Persp Instructor Etting,Stephanie F	Status Status	Course Match	Meeting Dates 08/19/2025 - 12/05/2025  Meeting Dates 08/19/2025 - 12/05/2025	Select

- 8. After clicking the select button on the class search results, you will be directed to the Related Components page if a class has more than one component (lab, discussion, lecture, etc.).
  - Auto-enroll sections and classes with specific class associations are shown with the required components pre-selected.
  - If there are multiple options, for example a lecture was selected first and you must choose a lab from five lab sections, this Related Components page will display all available labs, and you must make a section selection before continuing.
- 9. Enrollment options for CSU Fully Online classes are limited to Grading Option and Unit Value, if these are optional values the student may select.

Enrollment Preferences Page for a class with No Options:

Add CSU	Fully Online	Class				
EIGHT 2154						
CSU Fully C	Inline Class Search	1				
Enrollmer	nt Preferences					
CSU Semester ECON 201 - P	University   Fall 2025   RIN OF MICROECON	Undergraduate OMICS				
Class Prefere	inces					
ECON UGRD-	07 Lecture	Open		Gr	ading Grade	d
					Units 3.00	
			Return to Search Res	sults	Previous	Next
Class Section	Component	Days & T	imes	Instructor		Start/End Date
07	Lecture	Asynchronous	Brown,Rol	bert W		08/25/2025 - 12/06/2025

Enrollment Preferences Page for a class with an Optional Grading Basis:

2					
EIGHT 2154					
CSU Fully C	Online Class Search	0		1.57	
Enrollmer	nt Preferences			Hai	
CSU Semester ENGL 401 - In	University   Fail 2025   tro-Modern Critical The	Undergraduate ory			
Class Prefere	ences				
ENGL UGRD-0	001 Lecture	Open	Gr	ading Basis Grade	ed 🗸 🗸
				Units 4.00	
			Return to Search Results	Previous	Next
Class Section	Component	Days & Time	s Insi	tructor	Start/End Date
	Lachura	Asynchronous	Hester-Williams K	Sim D	08/19/2025 - 12/05/2025

\*Identifying course requisite may be required. If so, the system will display a list of your Course History, on which you can indicate which course you believe fulfills requirements. If you feels that you've met the requisite other than through listed coursework, a free form text box is available to provide additional eligibility information. Once required requisite information is provided, you will need to provide confirmation by checking the **Requisite Reviewed** checkbox before completing the request.

uu 030	Fully Or	nline Class					
ONE 2134							
CSU Fully (	Online Class	Search					
Identify C	Course Re	quisites					
Please in	dicate courses	that meet pre-requisite:					
Subject	t CHEM	Catalog Nbr	300	Chemistry in S	ustainability	Campus S	Sonoma
	Lecture, 3 h central role reactions. 1 hole, and th Completion Mode: Face	ours. An upper division GE course chemistry plays. In order to underst This course will focus on environme e role of thermodynamics in our en- of GE Golden Four (1A, 1B, 1C, 2) Ho-Face, Hybrid & Online.	covering the role of and the chemistry nt issues including vironment. Satisfie with a C- or better	of Chemistry in sustaina of the environment one air quality, water quali s GE Area Upper Divisio and completion of lowe	bility. This cours must understand ty, acid rain, clim on 5 (Physical & I r division 5 cours	e will focus on ou d atoms and mole ate change (globa Biological Science ework and at leas	r environment, and the cules and their chemic sl warming), the ozone b). Prerequisites: st 45 units. Teaching
Course		Description	Term	Units Taken	Official Grade		
A/ST 19	10	Tao Primer of Basic Reasoning	Fall 2013	3.00	В		
ACCT 20	01	Elem Financial Accounting	Fall 2013	3.00	A		
ACCT 3	10	Cost Accounting for Managers	Fall 2013	3.00	A		
ART 100	0	Perceptl Skill Through Drawing	Fall 2013	3.00	D		
ART 100	0	Perceptl Skill Through Drawing	Fall 2016	3.00	D		
BIOL 15	3	Introduction to Marine Biology	Spring 2014	3.00	A		
COMM 1	110	Interpersonal Communication	Spring 2014	3.00	A		
PHIL 10	0	Intro Philosophy	Fall 2013	3.00	A		
POSC 1	105	Intro to Critical Thinking	Spring 2014	3.00	A		
SOC 200	0	Introduction to Data Analysis	Spring 2014	3.00	A		
D MUCT 40	02	Women Contemporary Society	Spring 2014	3.00	A		
PHIL 10     POSC 1     SOC 20	110 105 00 02	Interpersonal Communication Intro Philosophy Intro to Critical Thinking Introduction to Data Analysis Women Contemporary Society	Spring 2014 Fall 2013 Spring 2014 Spring 2014 Spring 2014	3.00 3.00 3.00 3.00 3.00	A A A A		

### 10. Final Confirmation

ONE 2134								
CSU Fully	Online Class S	earch			5			
Confirm	Classes				드			
	Click Submit Required host campus. To e	uest to transmit your enro without submitting thi	aliment request for t s request, select Ca	he classes listed to the incel.	2			
CS	By select processe connectiv withdrawi end of the U Semester Univer	ing the Submit Request to d, you will be contacted ity with the learning man ing if that is your choice) a term. raity   Fall 2025   Undergr	putton, you are form by that campus and agement tool used to with Sonoma State aduate	ally making a request will be responsible fo for the course, paying University. A record o	to Sonom r conductii any additi f your com	a State ng any a onal lab spleted s	University for enrollment. activities related to your of or supplemental instruct work and grade will be for	When your request has been inline course (e.g. establishing ion fees, meeting deadlines for rwarded to your home campus
		Designates a CourseM	atch Class	Open	Ck	osed		
Campus	Class	Description	Schedule	Instructor	Units	Status	Course Match	
Sonoma	CHEM 115B (2272)	General Chemistry	MoWeFr 11:00AM- 11:50AM	Sharrett,Zachary T	5.00	•		
Sonoma	CHEM 115B (2273)	General Chemistry	Mo 1:00PM- 1:50PM	Sharrett,Zachary T		٠		
Sonoma	CHEM 115B (2274)	General Chemistry	Mo 2:00PM- 4:50PM	Sharrett,Zachary T		٠		
Class Meet This class h responsibilit	ng Time Acknowl as a specific meetir y to ensure this cla	edgement ng time. By selecting the ss does not have a time of	checkbox below, yo conflict with your ho	u acknowledge that it me campus courses.	is your			
I Agree								
I Agree								

- 11. Synchronous Class Meeting Confirmation
  - This meeting pattern confirmation acknowledgement displays ONLY for synchronous classes. It is not displayed for asynchronous courses.
  - If message shown, you must select the "I Agree" checkbox to indicate that you are responsible for checking for any time conflicts among this CSU Full Online course and Sac State classes.



12. Once all steps are completed, a message will be displayed showing that the enrollment request has been requested and further confirmation will be delivered by the Host Campus.

ONE 2134					
CSU Fully (	Online Class Search				
View resu	ults				
Vie	ew the following message for	enrollment request status:			
Vie CSU S	ew the following message for e Semester University   Fall 202	enrollment request status: 5   Undergraduate			
Vie CSU S	ew the following message for o Semester University   Fall 202 Submitted	5   Undergraduate Error: unable to add class	ß		
Vie CSU S Vie CSU S CSU S Campus	ew the following message for e Semester University   Fall 202 Submitted Class	<ul> <li>Error: unable to add class</li> <li>Message</li> </ul>		Status	

# 13. View Enrollment Status

a. You'll be able to view the status of the request by navigating to the CSU Fully Online link.

Fully Onlin	e Class					
nline Class Sea	irch					
ergraduate   CSU U Fully Online E	Semester Unive	rsity	Chan	nge Term		
Class	Component	Description	Days & Times	Units	Status	Cancel Request
CHEM 115B (2272)	Lecture	General Chemistry	MoWeFr 11:00AM- 11:50AM	5.00	Requested	Cancel Request
CHEM 115B (2273)	Discussion	General Chemistry	Mo 1:00PM- 1:50PM		Requested	
CHEM 115B (2274)	Laboratory	General Chemistry	Mo 2:00PM- 4:50PM		Requested	
	Iline Class Sea Frgraduate   CSU Fully Online E Class CHEM 1158 (2272) CHEM 1158 (2273) CHEM 1158 (2274)	Iline Class Search  I Fully Online Enrollment  Class Component CHEM 1158 (2272) CHEM 1158 (2273) CHEM 1158 COMPONENT CHEM 1158	Inerclass Search         Fully Online Enrollment         Cass       Component       Description         CHEM 1158       Lecture       General Chemistry         CHEM 115B       Discussion       General Chemistry         CHEM 115B       Discussion       General Chemistry         CHEM 115B       Discussion       General Chemistry	Iline Class Search  Tergraduate   CSU Semester University  Char  Fully Online Enrollment  Class  CHEM 1158  CH	Ine Class Search       Change Term       Fully Online Enrollment       Class     Component       Description       Days & Times       CHEM 115B       (2272)       Lecture       General Chemistry       MoWeFr       11:50AM     5:00       CHEM 115B       (2273)       Discussion       General Chemistry       Mo 1:00PM- 1:50PM       CHEM 115B       Laboratory     General Chemistry       Mo 2:00PM- 1:50PM       CHEM 115B     Laboratory     General Chemistry     Mo 2:00PM- 4:50PM	Inine Class Search         Change Term         Change Term         J Fully Online Enrollment         Class       Component       Description       Days & Times       Units       Status         CHEM 115B       Lecture       General Chemistry       MoWeFr       5.00       Requested         CHEM 115B       Discussion       General Chemistry       Mo 1:00PM- 1:50PM       Requested         CHEM 115B       Discussion       General Chemistry       Mo 2:00PM- 1:50PM       Requested         CHEM 115B       Laboratory       General Chemistry       Mo 2:00PM- 4:50PM       Requested

## 14. Cancel Enrollment Status

a. You may cancel your requested CSU Fully Online class(es) as long as processing has not begun at the host campus.

ONE 2134							
CSU Fully	Online Class Sea	irch					
Fall 2025   U	ndergraduate   CSU	Semester Unive	rsity	Chan	ge Term		
Campus	Class	Component	Description	Days & Times	Units	Status	Cancel Request
	CHEM 115B (2272)	Lecture	General Chemistry	MoWeFr 11:00AM- 11:50AM	5.00	Requested	Cancel Request
Sonoma				Mo 1:00PM			
Sonoma Sonoma	CHEM 115B (2273)	Discussion	General Chemistry	1:50PM		Requested	

Once you click the Cancel Request button, you will see a Confirm Cancellation page:

ONE 2134			
Cancel CSU Fi	ully Online Class	Request	
Cancel Clas	S		
CSU Semester Ur	niversity   Fall 2025	Undergraduate	
CSU Semester Ur Class Details	niversity   Fall 2025	Undergraduate	
CSU Semester Ur Class Details Campus	niversity   Fall 2025   Sonoma State U	Undergraduate	
CSU Semester Ur Class Details Campus Subject	niversity   Fall 2025   Sonoma State U CHEM	Undergraduate Iniversity Title	General Chemistry
CSU Semester Ur Class Details Campus Subject Catalog Nbr	Sonoma State U CHEM 115B	Undergraduate Iniversity Title Days & Times	General Chemistry MoWeFr 11:00AM-11:50AM

If processing the request has already begun at the host campus, the "Cancel Request" button is removed, and the status shows as "Processing"

50 VEN 2134			go to		▼ >>>>
Add CSU Full	y Online Class				
Select clas	ses to add				
	CLI Fully Online Cla		t classes for another	er term	
To view the C click Change Fall 2020   Under	rgraduate   C SU Se	emester University	a classes for anothe		Change Term
To view the C click Change Fall 2020   Under Fall 2020 CSU	rgraduate   CSU Se Fully Online Enr	emester University	A Glasses for anothe		Change Term
To view the C click Change Fall 2020   Under Fall 2020 CSU Campus	rgraduate   CSU Se Fully Online Enr Class	emester University ollment Description	Days & Times	Units	Change Term Status