North Village
Housing Installment Payment Plan Request

Email the completed form to housing@csus.edu

Last Name: ____________________________ First Name: ___________ Sac State ID: ________________

Hall: ____________________________ Room #: ___________ Phone #: ____________________________

Term: ☐ FALL ☐ SPRING ☐ SUMMER

I am requesting a payment plan arrangement for the following installment(s):

☐ INSTALLMENT #1 ☐ INSTALLMENT #2 ☐ INSTALLMENT #3 ☐ INSTALLMENT #4 ☐ INSTALLMENT #5

Reason: Complete explanation statement at end of this document and attach all supporting verification as necessary.

Acknowledgements: Please read and initial each acknowledgement.

☐ I am responsible for making installment payments according to this agreement if approved and any applicable late fees.

☐ I am aware that University registration and transcript holds, will be on my account until account is paid up-to-date.

☐ If request is denied, I am aware that I am responsible to make payment according to the published payment schedule unless otherwise specified.

<table>
<thead>
<tr>
<th>Balance Due: $ ______________</th>
<th>(Payment Source: i.e. Parent, VA money, Job, etc.)</th>
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<tbody>
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<td>Payment Date: ___________</td>
<td>Amount: ___________</td>
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Student Signature: ____________________________ Date: ____________

For Office Use Only:

Approved: _____ Denied: _____ Pending: _____ Staff Initials: _____ Date: ____________

Notes:
Explanation Statement

Student Name:_________________________  ID#:_________________________

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Student Signature:_______________________________________Date: ___________