

# California State University, Sacramento



## **2024 Fire Safety Report**

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## Annual Fire Safety Report

In compliance of the Higher Education Opportunity Act (Campus Fire safety Right to Know Act), universities with on-campus student housing facilities must publish annually a fire safety report that provides information on campus fire safety practices and standards. Information contained in this annual fire safety report includes: number and cause of fires at all on-campus student housing facilities; number of fire-related deaths; related injuries; value of fire-related property damage; information on evacuation procedures; fire safety education and training programs; fire safety systems in each student housing facility; number of regular mandatory supervised fire drills; and policies on portable electrical appliances, smoking and open flames.

This Annual Fire Safety Report contains statistics for reported fires occurring in each on-campus student housing facility for calendar years 2021 to 2023.

### Fire Protection Equipment/Systems for On-Campus Residence Halls

All North Village residential buildings are equipped with fire detection and alarm systems which are monitored by Industrial Electronic Systems, 24 hours a day, 365 days a year. The University reviews the current fire prevention system in the North Village residence Halls and makes assessments as to whether future improvements are needed.

Hornet Commons residential buildings are equipped with fire detection and alarm system which are monitored by Foothill Fire Protection, 24 hours a day, 365 days a year.

Residential Fire Safety Amenities	Monitored by Industrial Electronic	Equipped with Full Sprinkler System	Fire Alarms & Smoke Detectors	Evacuation Plans Posted Fire Safety Training Conducted	# of Evacuation Drills for 2023 Calendar Year	Fire Extinguishers
North Village American River	x	x	x	x	4	x
North Village Desmond Hall	X		X	X	0	X
North Village Draper Hall	X		X	X	1	X
North Village Jenkins Hall	X		X	X	4	X
North Village Sierra Hall	X		X	X	3	X
North Village Klamath Hall	X		X	X	1	X
North Village Riverview Hall	X	X	X	X	3	X
Hornet Commons Aspen (A)	X	X	X	X	3	X
Hornet Commons Birch (B)	X	X	X	X	3	X
Hornet Commons Cedar (C)	X	X	X	X	3	X
Hornet Commons Spruce (D)	X	X	X	X	3	X
Hornet Commons Cypress (E)	X	X	X	X	3	X
Hornet Commons Alder (F)	X	X	X	X	3	X
TOTALS	-	-	-	-	34	-

Residence halls	Address
American River Courtyard	6002 J Street, Sacramento, CA 95819-2600
Desmond Hall	6014 J Street, Sacramento, CA 95819-2638
Draper Hall	6010 J Street, Sacramento, CA 95819-2635
Jenkins Hall	6012 J Street, Sacramento, CA 95819-2637
Riverview Hall	6016 J Street, Sacramento, CA 95819-2633
Sierra Hall	6006 J Street, Sacramento, CA 95819-2634
Klamath Hall (formally Sutter Hall)	6004 J Street, Sacramento, CA 95819-2633
Hornet Commons	3001 State University Drive, Sacramento, CA 95826

## Definitions

Pursuant to 34 C.F.R. § 668.49(a), the following definitions are to be used for reporting institutional fire statistics.

Cause of fire: The factor or factors that give rise to a fire. The causal factor may be, but is not limited to, the result of an intentional or unintentional action, mechanical failure, or act of nature.

Fire: Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

Fire drill: A supervised practice of a mandatory evacuation of a building for a fire.

Fire-related Deaths: Number of persons who were fatalities because of a fire incident, including death resulting from a natural or accidental cause while involved in fire control, attempting a rescue, or persons escaping from the fire scene or an individual who dies within one (1) year of injuries sustained.

Fire-related Injuries: Number of persons receiving injuries from fire-related incidents, including an injury from a natural or accidental cause who received medical treatment at a local medical facility.

Estimated U.S. Dollar Loss Related to Fire Incidents: Estimated total U.S. dollar loss of both contents and structure or property destroyed because of a fire incident, not loss of business.

Evacuation Procedures Posted: When a fire alarm is activated, evacuation is mandatory. Students are advised to NOT use elevators; evacuate the building using the nearest available exit. Gather outside at the Housing Quad/Lawn area in front of Dining Commons to begin an accountability and assessment process. Staff report to the front desk to pick up 'evacuation cards' and vests.

Fire Alarms: Fire alarms are monitored 24/7, 52 weeks a year by Industrial Electronic Systems for North Village and Foothill Fire Protection for Hornet Commons.

Buildings Equipped with Fire Alarm Systems and Smoke Detectors: Buildings that have functional fire alarm systems and smoke detectors installed.

Buildings Protected with Automatic Sprinkler System Throughout: Indicates an automatic sprinkler system protects all areas of a building.

Emergency Evacuation Drills (formerly known as Fire Drills): The number of supervised scheduled or unscheduled drills or actual events at campus residence halls. Various drills in conjunction with the campus Environmental Health and Safety Office are conducted throughout the year to familiarize North Village students and staff with emergency procedures and individual roles. Hornet Commons conducts separate emergency drills supervised by the Greystar staff.

## Fire Log

Universities must keep a fire log that states the nature of the fire, date, time, and general location of each fire in on-campus student housing facilities. The public can also view the most recent 60 days of fire-related incidents by visiting the University Housing Office located in Riverview Hall for North Village and Hornet Commons.



# Fire Safety Training, Reporting, Evacuation & Improvements

## Fire Safety Training

All North Village residence hall staff are required to attend fire safety training under the direction of Environmental Health and Safety. Training is provided to the residence hall staff on an annual basis. As part of the training, staff receive instructions on how properly use a fire extinguisher based on the type of fire. All residence life staff receive training about their specific procedures for evacuation in their respective areas. Each building has 'evacuation cards' that Resident Advisors utilize once an evacuation is in progress. These cards have specific instructions on where to go and what to do.

Residents are provided fire safety information and evacuation training at the beginning of each semester during their respective hall meetings. There are two evacuation drills every semester – one announced and one unannounced. Based on the evacuation maps on each floor students evacuate to the nearest stairwell or exit doors.

Hornet Commons residence hall staff are required to attend fire safety. Training is provided to the Greystar residence hall staff on an annual basis.

## Fire Safety Reporting

Although any fire can be reported to any University Official, students and employees should contact University Police at (916) 278-6000 to report a fire or ongoing fire.

Students living in the residence halls can also report a fire that has occurred to any University Housing or Greystar (Hornet Commons) staff.

## Fire Safety Evacuation North Village

Each Residence Hall Room has a Safety Sticker that indicates what to do in case of an emergency.

The following is listed **IN CASE OF FIRE - INSIDE STUDENTS' ROOM**

- Dial 911 or Sacramento State Police Department (916) 278-6000
- Exit - close and lock your door - activate the fire alarm as you exit – use the closest exit route
- Do not use the elevators
- Evacuate building to the designated area, the **HOUSING QUAD**, unless advised otherwise
- Wait until the 'all clear' sign is given by University Personnel

The following is listed **IN CASE OF FIRE - OUTSIDE STUDENTS' ROOM**

- Dial 911 or Sacramento State Police Department (916) 278-6000
- Carefully feel the exit door—if it is hot, DO NOT OPEN IT
- If door is cool, OPEN CAUTIOUSLY AND EVACUATE
- IF SMOKE IS PRESENT, STAY LOW TO FLOOR—heat and smoke rise – use the most available exit
- Do not use elevators
- Evacuate building to the designated area, the **HOUSING QUAD**, unless advised otherwise
- Close as many doors as possible between you and the fire
- Activate the fire alarm as you evacuate the building
- Wait until the 'all clear' sign is given by University Personnel

Residential Education Staff are to report to the front desk to pick up the fire cards and emergency vests. The Residential Education staff f 'on duty' will be the contact for Police, fire and emergency personnel.

## Fire Safety Evacuation Hornet Commons

- Evacuation plans are located on the back on the apartment doors in each apartment. Residents are to exit the building during a fire alarm and RAs are to know on each door they encounter as they are making their way out of the building. Once they exit, they move residents away from the building to the building's designated rally point. In the main office, there is a megaphone as well for coordination efforts.

## Fire Safety Improvements

Notifier Fire Systems is used at Desmond, Draper, Jenkins, Klamath, Riverview, and Sierra. The American River Courtyard uses Engineering System Technology (EST3). American Riverview Courtyard will “go live” in January 2025 with Notifier Fire System.

Hornet Commons uses Foothill Fire.

## Fire Policies for North Village

Portable Electrical Appliances: Hot plates, halogen lamps, immersion coils, or other open-coil appliances including exposed heating elements that produce intense heat are prohibited in University residences.

All appliances must have a manufacturer’s label that show the electrical ratings and listing by a nationally recognized testing laboratory (e.g., ETL, UL, etc.). We strongly recommend the use of surge protectors.

- The use of black lights and halogen lamps are prohibited.
- Refrigerators are permitted (one per room), provided they do not exceed 4.5 cubic feet or draw more than 1.5 running amps.
- Microwaves are permitted under 700 watts (only one per room).
- All electrical appliances must be UL Approved.
- Only UL Approved, 15 amp, surge-protected power strips with built-in fuses.
- Extension Cords are prohibited.
- UL Approved power strips may not be “daisy chained” (two or more connected cords/strips).
- Only one power strip maximum per outlet.
- Tampering with or changing any University lighting, electrical, or wall fixtures prohibited.
- Never use bulbs of a higher wattage than recommended by the manufacturer.
- Do not place lamps near clothing, draperies, or bedding.

**Fire Alarm and Emergency Systems and Equipment:** Residents are strictly prohibited from tampering with any equipment related to emergency systems and the fire alarm system (pull stations, extinguishers, hoses, smoke detectors, sprinklers, emergency exit door alarms, exit signs). Tampering with, removal of, covering, or misuse of fire extinguishers, fire alarms, smoke detectors (including the removal of batteries), emergency evacuation instructions, or unauthorized use of any fire equipment, fire doors, is a violation of Penal Code 148.4, University, and Housing regulations.

**Fire Sprinklers:** Residents are prohibited from tampering with fire sprinklers including hanging decorations or other objects from them.

**False Fire Alarm:** Penal Code 148.4 makes it a misdemeanor to trigger a false fire alarm, make a false report of a fire, or tamper with/destroy fire equipment. Residents found in violation of this regulation will be issued a Notice to Appear citation by Sac State Police Department. Notice to Appear may require a court appearance and could result in a fine or up to one year in jail.

**Smoking Policy:** All residence halls and apartments are designated as smoke-free.

**Open Flames:** Fire or smoke producing articles, such as Bunsen burners, portable stoves, kerosene lamps, cut trees, incense and candles are prohibited in residence hall rooms. Possession of hibachis, barbecue grills, smokers, potpourri burning units or other fire-starting devices/substances is prohibited.

**Fireworks:** Fireworks are not permitted in the residence halls, apartments or in the housing complex. Storing or discharging fireworks or any other incendiary device is prohibited.

**Flammable Materials:** Highly flammable materials such as hookah coals, chemicals, automobile fluids, gasoline, camping stove fuel and starter fluids are not permitted in the residence halls.

## Fire Statistics for Sacramento State On-Campus Residence Halls

Reported Fires for Calendar Year 2023	Total Fires	# of Fires	Date	Time	Cause of Fire	Number of Injuries	Deaths Related to	Property Damage
North Village American River Courtyard	0	0	N/A	N/A	N/A	N/A	N/A	N/A
North Village Desmond Hall	1	1	03-16-2023	10:45pm	Lit cigarette in dumpster	0	0	Not Availa ble
North Village Draper Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
North Village Jenkins Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
North Village Sierra Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
North Village Sutter Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
North Village Riverview Hall	1	1	08/01/2023	7:30am	Unknown	0	0	No
North Village Riverview Hall	1	1	11-07-2023	5:00pm	Unknown	0	0	Not Availab le
North Village Riverview Hall	1	1	11-26-2023	9:57pm	Candle	0	0	No
Hornet Commons Aspen (A)	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Hornet Commons Birch (B)	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Hornet Commons Cedar (C)	1	1	02-26/2023	9:58pm	Outside Trashcan	N/A	N/A	Not Availab le
Hornet Commons Spruce (D)	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Hornet Commons Cypress (E)	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Hornet Commons Alder (F)	0	0	N/A	N/A	N/A	N/A	N/A	N/A
TOTALS	5	5						

<b>Reported Fires for Calendar Year 2022</b>	<b>Total Fires</b>	<b># of Fires</b>	<b>Date</b>	<b>Time</b>	<b>Cause of Fire</b>	<b>Number of Injuries</b>	<b>Deaths Relate d to</b>	<b>Property Damage</b>
North Village American River Courtyard	0	0	N/A	N/A	N/A	N/A	N/A	N/A
North Village Desmond Hall	1	1	10/30/2022	6:00pm	charger plugged into an outlet	0	0	\$15.00
North Village Draper Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
North Village Jenkins Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
North Village Sierra Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
North Village Sutter Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
North Village Riverview Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Hornet Commons Aspen (A)	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Hornet Commons Birch (B)	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Hornet Commons Cedar (C)	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Hornet Commons Spruce (D)	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Hornet Commons Cypress (E)	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Hornet Commons Alder (F)	0	0	N/A	N/A	N/A	N/A	N/A	N/A
<b>TOTALS</b>	<b>1</b>	<b>1</b>						



<b>Reported Fires for Calendar Year 2021</b>	<b>Total Fires</b>	<b># of Fires</b>	<b>Date</b>	<b>Time</b>	<b>Cause of Fire</b>	<b>Number of Injuries</b>	<b>Deaths Related to Fire</b>	<b>Property Damage</b>
North Village American River Courtyard	0	0	N/A	N/A	N/A	N/A	N/A	N/A
North Village Desmond Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
North Village Draper Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
North Village Jenkins Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
North Village Sierra Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
North Village Sutter Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
North Village Riverview Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Upper Eastside Lofts	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Hornet Commons Aspen (A)	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Hornet Commons Birch (B)	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Hornet Commons Cedar (C)	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Hornet Commons Spruce (D)	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Hornet Commons Cypress (E)	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Hornet Commons Alder (F)	0	0	N/A	N/A	N/A	N/A	N/A	N/A
<b>TOTALS</b>	<b>0</b>	<b>0</b>						

## Jeanne Clery Disclosure of Campus Security Policy and Crime Statistic Act Annual

Pursuant to the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act, the 2024 Annual Security Report is available at the following link: [www.csus.edu/clery](http://www.csus.edu/clery)