



## **UFSS Governance Committee Meeting**

California State University, Sacramento

Wednesday, January 29, 2026 at 3:00 PM

<https://csus.zoom.us/j/87635994907?pwd=H9BuADhlV4L1Z3FdysxbYoDuGz5LJ.1>

### **Agenda**

#### **I. Call to Order**

#### **II. Public Comments**

#### **III. Approval of the January 29, 2026 Agenda**

#### **IV. Review and Approval of Minutes from Sept. - Dec. 2025**

#### **V. Closed Session: Discussion of Personnel**

#### **VI. Other Business**

#### **VII. Adjournment**



**The University Foundation  
at Sacramento State**  
6000 J Street • Sacramento, CA 95819-6030  
T (916) 278-7043 • F (916) 278-5709

**The University Foundation at Sacramento State  
Governance Committee Meeting**  
Thursday, September 11, 2025 – 2:30 p.m.  
Zoom

**Committee Members Present:**

Bernice Bass de Martinez, *Committee Chair*  
Fred Baldini  
Sue McGinty  
Pam Stewart  
Michael Reza, *Executive Officer*

**Guests:**

Jennifer Barber, *Alumni Relations*  
Alice Perez, *Board Chair*

**Advancement Staff:**

Renee Siden

**Committee Members Absent:**

Vanessa Guerra, *Committee Vice Chair*  
Ryan Murphy

**MINUTES**

- Chair Bernice Bass de Martinez called the meeting to order at 2:30 p.m. with a quorum
- Public Comments – none
- Bass de Martinez requested an adjustment to the agenda to move Review of the Committee Charter to the top of the agenda – including the approval of the revised Sept. 11, 2025 agenda
  - Motion: Fred Baldini
  - Second: Sue McGinty
  - Unanimous approval
- Review of Committee Charter
  - Bass de Martinez asked the committee members to think about how our work is guided by the current committee charter
  - Alice Perez mentioned that there will be time set aside at the Board Retreat for each committee to review their charter
- Approval of the May 9, 2025 minutes
  - Motion: Pam Stewart
  - Second: Baldini
  - With no corrections or objections, the minutes were unanimously approved.
- Committee Updates – Bass de Martinez
  - Margot Bach resigned from the Board

- Transition in University President and University Advancement Vice President leads to transition in Board members
- Reza mentioned that transition provides opportunity to add people to our Board that are aligned with where the University is headed
- Perez suggested bringing on new Board members as soon as we identify them as opposed to bringing new members on annually
- Stewart brought up that there is nothing in the Governance Committee Charter about only bringing new Board members on annually
- Stewart pointed out that we need to consult with President Wood about who he wants on the Board (the ideal Board member)
- Reza stated that we will be adding goals for the Board members
- Discussion: Holding Virtual Board Meetings
  - Reza
    - i. Align Board meetings to Sac State events that bring people to campus (DAA, Homecoming, etc.)
    - ii. Set up an expectation of a minimum number of meetings that must be attended in-person
    - iii. Zoom option with expectation to be in-person
    - iv. Offer different rules for Board members that live further than an hour away as far as how many meetings they must attend in-person
    - v. Need to build relationships in areas outside of Sacramento
  - Motion was made by Sue McGinty and Ryan Murphy
    - i. The governance committee recommends that the board set clear expectations for board meeting attendance including expectations for in-person meeting attendance as well as options for attending meetings remotely.
    - ii. Renee Siden will send out an email with the motion to the committee so that they can vote by email.
- Other Business
  - Reza–
    - i. Working on hiring a Foundation support position (parttime)
    - ii. Will be able to post the position soon
    - iii. We will send the position out to the Board once it's posted
- A motion was made to move to closed session to discuss personnel issues
  - Motion: McGinty
  - Second: Stewart
  - Approved
- Meeting was adjourned at 4:01 p.m.
  - Motion: McGinty
  - Second: Baldini
  - Approved



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**The University Foundation at Sacramento State  
Governance Committee Meeting**  
Thursday, November 13, 2025 – 10:00 a.m.  
Zoom

**Committee Members Present:**

Bernice Bass de Martinez, *Committee Chair*  
Fred Baldini  
Sue McGinty  
Ryan Murphy  
Pam Stewart  
Michael Reza, *Executive Officer*

**Guests:**

Alice Perez, *Board Chair*

**Advancement Staff:**

Renee Siden

**Committee Members Absent:**

Vanessa Guerra, *Committee Vice Chair*

**MINUTES**

- Chair Bernice Bass de Martinez called the meeting to order at 10:01 a.m. with a quorum.
- Public Comments – none
- Approval of the Nov. 13, 2025 agenda.
  - Motion: Ryan Murphy
  - Second: Fred Baldini
  - Unanimous approval
- Discussed UFSS Board Recruitment Process
  - Reviewed the draft document.
  - It was suggested that the Governance Committee plus any other Board members work to decide who to invite to join the Board.
  - We are currently in Stage 3 of the process.
  - During Stage 4 a strategy will be created for each of the prospective board members that we choose to engage.
  - The Engagement Dashboard that was previously created will be used during Stage 7.
  - It was suggested that we need a concrete recommendation from the Governance Committee to the Board on the recommended giving level for each Board member.
  - Alice Perez recommended that the Governance Committee bring at least two new board member recommendations to the Board by the February 17, 2026 Board meeting.

- A motion was made to approve the draft Board Recruitment Process.
  - i. Motion: Fred Baldini
  - ii. Second: Ryan Murphy
  - iii. Unanimous approval
- A motion was made that:
  - i. There be an expectation of 100% board giving commitment annually;
  - ii. In that giving commitment, a minimum of \$1,500 would be given annually with a strong encouragement to join the President's Circle;
  - iii. In addition, there would be 100% board participation on Give Sac State Day.
    - 1. Motion: Baldini
    - 2. Second: Murphy
    - 3. Unanimous approval
- Reviewed the UFSS Board Matrix
- Other Business
  - Michael Reza–
    - i. Brought up Holly Tiche's idea of challenging the Board to give to support the Basic Needs Center and the ASI Food Pantry.
    - ii. The goal would be to have 100% participation by the UFSS Board members.
    - iii. Announce 100% Board participation at the President's Holiday Celebration to the guests and ask them to also support the Basic Needs Center and the ASI Food Pantry.
- Meeting was adjourned at 11:04 p.m.
  - Motion: McGinty
  - Second: Murphy
  - Approved



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**The University Foundation at Sacramento State  
Governance Committee Meeting**  
Friday, December 5, 2025 – 12:30 p.m.  
Zoom

**Committee Members Present:**

Bernice Bass de Martinez, *Committee Chair*  
Fred Baldini  
Sue McGinty  
Ryan Murphy  
Pam Stewart  
Michael Reza, *Executive Officer*

**Guests:**

Colette Harris-Mathews

**Advancement Staff:**

Renee Siden

**Committee Members Absent:**

Vanessa Guerra, *Committee Vice Chair*

**MINUTES**

- Chair Bernice Bass de Martinez called the meeting to order at 12:35 p.m. with a quorum.
- Public Comments – none
- Approval of the December 5, 2025 agenda.
  - Motion: Pam Stewart
  - Second: Ryan Murphy
  - Unanimous approval
- Closed session to discuss personnel matters
- Other Business - none
- Meeting was adjourned at 1:17 p.m.
  - Motion: Sue McGinty
  - Second: Ryan Murphy
  - Approved



## **UFSS Governance Committee Meeting Minutes**

California State University, Sacramento

Thursday, December 11, 2025 at 12:30 p.m.

Attendees: Bernice, Ryan, Michael, Fred, Pam, Sue, Vanessa and Colette

**I.** Bernice Bass de Martinez called the meeting to order at 12:34 p.m. with a quorum

**II.** Public Comments - Members of the public may speak for up to one minute

**III.** Approval of the December 11, 2025 Agenda

- A.** Motion: Pam Stewart
- B.** Second: Sue McGinty
- C.** Approved

**IV.** Closed Session: Discussion of personnel

**V.** Other Business - none

**VI.** Meeting adjourned at 1:41 p.m.

- A.** Motion: Sue McGinty
- B.** Second: Ryan Murphy
- C.** Approved



## **UFSS Governance Committee Meeting Minutes**

California State University, Sacramento

Thursday, December 18, 2025 at 12:30 p.m.

Attendees: Bernice, Ryan, Michael, Fred, Pam, Sue and Colette

**I.** Bernice Bass de Martinez called the meeting to order at 12:31 p.m. with a quorum

**II.** Public Comments - Members of the public may speak for up to one minute

**III.** Approval of the December 18, 2025 Agenda

- A.** Motion: Sue McGinty
- B.** Second: Fred Baldini
- C.** Approved

**IV.** Closed Session: Discussion of personnel (12:33 pm – 1:13 pm)

**V.** Other Business - none

**VI.** Meeting adjourned at 1: p.m.

- A.** Motion: Fred Baldini
- B.** Second: Pam Stewart
- C.** Approved