



UFSS Governance Committee Meeting

California State University, Sacramento
Wednesday, January 29, 2026 at 3:00 PM

<https://csus.zoom.us/j/87635994907?pwd=H9BuADhlV4L1Z3FdysxbYoDuGz5LJ.1>

Agenda

I. Call to Order

II. Public Comments

III. Approval of the January 29, 2026 Agenda

**IV. Review and Approval of Minutes from Sept. - Dec.
2025**

V. Closed Session: Discussion of Personnel

VI. Other Business

VII. Adjournment



SACRAMENTO
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**The University Foundation
at Sacramento State**
6000 J Street • Sacramento, CA 95819-6030
T (916) 278-7043 • F (916) 278-5709

**The University Foundation at Sacramento State
Governance Committee Meeting**
Thursday, September 11, 2025 – 2:30 p.m.
Zoom

Committee Members Present:

Bernice Bass de Martinez, *Committee Chair*
Fred Baldini
Sue McGinty
Pam Stewart
Michael Reza, *Executive Officer*

Guests:

Jennifer Barber, *Alumni Relations*
Alice Perez, *Board Chair*

Advancement Staff:

Renee Siden

Committee Members Absent:

Vanessa Guerra, *Committee Vice Chair*
Ryan Murphy

MINUTES

- Chair Bernice Bass de Martinez called the meeting to order at 2:30 p.m. with a quorum
- Public Comments – none
- Bass de Martinez requested an adjustment to the agenda to move Review of the Committee Charter to the top of the agenda – including the approval of the revised Sept. 11, 2025 agenda
 - Motion: Fred Baldini
 - Second: Sue McGinty
 - Unanimous approval
- Review of Committee Charter
 - Bass de Martinez asked the committee members to think about how our work is guided by the current committee charter
 - Alice Perez mentioned that there will be time set aside at the Board Retreat for each committee to review their charter
- Approval of the May 9, 2025 minutes
 - Motion: Pam Stewart
 - Second: Baldini
 - With no corrections or objections, the minutes were unanimously approved.
- Committee Updates – Bass de Martinez
 - Margot Bach resigned from the Board

- Transition in University President and University Advancement Vice President leads to transition in Board members
 - Reza mentioned that transition provides opportunity to add people to our Board that are aligned with where the University is headed
 - Perez suggested bringing on new Board members as soon as we identify them as opposed to bringing new members on annually
 - Stewart brought up that there is nothing in the Governance Committee Charter about only bringing new Board members on annually
 - Stewart pointed out that we need to consult with President Wood about who he wants on the Board (the ideal Board member)
 - Reza stated that we will be adding goals for the Board members
- Discussion: Holding Virtual Board Meetings
 - Reza
 - i. Align Board meetings to Sac State events that bring people to campus (DAA, Homecoming, etc.)
 - ii. Set up an expectation of a minimum number of meetings that must be attended in-person
 - iii. Zoom option with expectation to be in-person
 - iv. Offer different rules for Board members that live further than an hour away as far as how many meetings they must attend in-person
 - v. Need to build relationships in areas outside of Sacramento
 - Motion was made by Sue McGinty and Ryan Murphy
 - i. The governance committee recommends that the board set clear expectations for board meeting attendance including expectations for in-person meeting attendance as well as options for attending meetings remotely.
 - ii. Renee Siden will send out an email with the motion to the committee so that they can vote by email.
- Other Business
 - Reza-
 - i. Working on hiring a Foundation support position (parttime)
 - ii. Will be able to post the position soon
 - iii. We will send the position out to the Board once it's posted
- A motion was made to move to closed session to discuss personnel issues
 - Motion: McGinty
 - Second: Stewart
 - Approved
- Meeting was adjourned at 4:01 p.m.
 - Motion: McGinty
 - Second: Baldini
 - Approved



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**The University Foundation at Sacramento State
Governance Committee Meeting**
Thursday, November 13, 2025 – 10:00 a.m.
Zoom

Committee Members Present:

Bernice Bass de Martinez, *Committee Chair*
Fred Baldini
Sue McGinty
Ryan Murphy
Pam Stewart
Michael Reza, *Executive Officer*

Guests:

Alice Perez, *Board Chair*

Advancement Staff:

Renee Siden

Committee Members Absent:

Vanessa Guerra, *Committee Vice Chair*

MINUTES

- Chair Bernice Bass de Martinez called the meeting to order at 10:01 a.m. with a quorum.
- Public Comments – none
- Approval of the Nov. 13, 2025 agenda.
 - Motion: Ryan Murphy
 - Second: Fred Baldini
 - Unanimous approval
- Discussed UFSS Board Recruitment Process
 - Reviewed the draft document.
 - It was suggested that the Governance Committee plus any other Board members work to decide who to invite to join the Board.
 - We are currently in Stage 3 of the process.
 - During Stage 4 a strategy will be created for each of the prospective board members that we choose to engage.
 - The Engagement Dashboard that was previously created will be used during Stage 7.
 - It was suggested that we need a concrete recommendation from the Governance Committee to the Board on the recommended giving level for each Board member.
 - Alice Perez recommended that the Governance Committee bring at least two new board member recommendations to the Board by the February 17, 2026 Board meeting.

- A motion was made to approve the draft Board Recruitment Process.
 - i. Motion: Fred Baldini
 - ii. Second: Ryan Murphy
 - iii. Unanimous approval
- A motion was made that:
 - i. There be an expectation of 100% board giving commitment annually;
 - ii. In that giving commitment, a minimum of \$1,500 would be given annually with a strong encouragement to join the President's Circle;
 - iii. In addition, there would be 100% board participation on Give Sac State Day.
 - 1. Motion: Baldini
 - 2. Second: Murphy
 - 3. Unanimous approval
- Reviewed the UFSS Board Matrix
- Other Business
 - Michael Reza—
 - i. Brought up Holly Tiche's idea of challenging the Board to give to support the Basic Needs Center and the ASI Food Pantry.
 - ii. The goal would be to have 100% participation by the UFSS Board members.
 - iii. Announce 100% Board participation at the President's Holiday Celebration to the guests and ask them to also support the Basic Needs Center and the ASI Food Pantry.
- Meeting was adjourned at 11:04 p.m.
 - Motion: McGinty
 - Second: Murphy
 - Approved



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**The University Foundation at Sacramento State
Governance Committee Meeting**
Friday, December 5, 2025 – 12:30 p.m.
Zoom

Committee Members Present:

Bernice Bass de Martinez, *Committee Chair*
Fred Baldini
Sue McGinty
Ryan Murphy
Pam Stewart
Michael Reza, *Executive Officer*

Guests:

Colette Harris-Mathews

Advancement Staff:

Renee Siden

Committee Members Absent:

Vanessa Guerra, *Committee Vice Chair*

MINUTES

- Chair Bernice Bass de Martinez called the meeting to order at 12:35 p.m. with a quorum.
- Public Comments – none
- Approval of the December 5, 2025 agenda.
 - Motion: Pam Stewart
 - Second: Ryan Murphy
 - Unanimous approval
- Closed session to discuss personnel matters
- Other Business - none
- Meeting was adjourned at 1:17 p.m.
 - Motion: Sue McGinty
 - Second: Ryan Murphy
 - Approved

UFSS Governance Committee Meeting Minutes



California State University, Sacramento

Thursday, December 11, 2025 at 12:30 p.m.

Attendees: Bernice, Ryan, Michael, Fred, Pam, Sue, Vanessa and Colette

I. Bernice Bass de Martinez called the meeting to order at 12:34 p.m. with a quorum

II. Public Comments - Members of the public may speak for up to one minute

III. Approval of the December 11, 2025 Agenda

- A. Motion: Pam Stewart**
- B. Second: Sue McGinty**
- C. Approved**

IV. Closed Session: Discussion of personnel

V. Other Business - none

VI. Meeting adjourned at 1:41 p.m.

- A. Motion: Sue McGinty**
- B. Second: Ryan Murphy**
- C. Approved**



UFSS Governance Committee Meeting Minutes

California State University, Sacramento

Thursday, December 18, 2025 at 12:30 p.m.

Attendees: Bernice, Ryan, Michael, Fred, Pam, Sue and Colette

I. Bernice Bass de Martinez called the meeting to order at 12:31 p.m. with a quorum

II. Public Comments - Members of the public may speak for up to one minute

III. Approval of the December 18, 2025 Agenda

- A. Motion: Sue McGinty**
- B. Second: Fred Baldini**
- C. Approved**

IV. Closed Session: Discussion of personnel (12:33 pm – 1:13 pm)

V. Other Business - none

VI. Meeting adjourned at 1: p.m.

- A. Motion: Fred Baldini**
- B. Second: Pam Stewart**
- C. Approved**