



SACRAMENTO
STATE

**The University Foundation
at Sacramento State**

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**The University Foundation at Sacramento State
Executive Committee Meeting**

Wednesday, February 4, 2026 10:30 a.m.
Zoom

Committee Members Present:

Alice Perez, *Committee Chair*
Bernice Bass de Martinez
Sue McGinty
Garry Maisel
Ryan Murphy
Michael Reza
Tina Treis

Guests:

Pam Stewart

Advancement Staff:

Sharise Harrison, *AVP of Adv. Services*
Jennifer Barber, *AVP of Alumni Relations*
Renee Siden

Committee Members Absent:

Holly Tiche

MINUTES

1. Chair Alice Perez called the meeting to order at 10:30 a.m. with a quorum
2. Public Comments - none
3. Approval of the February 4, 2026 agenda
 - a. Motion: Sue McGinty
 - b. Second: Tina Treis
 - c. Approved
4. Approval of the September 25, 2025 minutes
 - a. Motion: Bernice Bass de Martinez
 - b. Second: Treis
 - c. Approved
5. Audit Committee Update – Tina Treis
 - a. Next committee meeting will be held on February 13 at which time the audit firm, CLA, will present the Form 990.
6. Finance Committee Update – Garry Maisel
 - a. A motion was made to advance the financial statements through December 31, 2025 to the board for review and approval.
 - i. Motion: Garry Maisel
 - ii. Second: Treis
 - iii. The motion passed unanimously

7. Governance Committee Update – Bernice Bass de Martinez
 - a. Board Vacancy Updates
 - i. Plan to have 2 -5 names of potential new board members to present to the Board at the February 17, 2026 meeting.
 - b. Board Expectations – Attendance
 - i. A motion was made for the Board to direct the Governance Committee to establish recommendations for board meeting attendance, including expectations for in-person meeting attendance, as well as options for remote attendance and come back to the Board with those recommendations.
 1. Motion: Bass de Martinez
 2. Second: Ryan Murphy
 3. Approved
 - ii. After discussion, there was an amendment made for the Governance Committee to form a recommendation regarding the Board’s meeting schedules and come back to the Board with recommendations.
 1. Motion: Perez
 2. Second: McGinty
 3. Approved
 - iii. A second motion was made for the Governance Committee to review the Board terms and process to amend the language regarding potential Board term limits as a result of the Chancellor’s Office audit on terms.
 1. Motion: Reza
 2. Second: Murphy
 3. Approved
 - c. Board Expectations – Annual Giving
 - i. The Governance Committee recommends that the Board establish clear expectations for Board Giving
 1. There be an expectation of 100% board giving commitment annually;
 2. In that giving commitment, a minimum of \$1,500 would be given annually with a strong encouragement to join the President’s Circle;
 3. In addition, there would be an expectation of 100% board participation on Give Sac State Day
 - a. Motion: Bass de Martinez
 - b. Second: Murphy
 - c. Approved
8. UFSS Dashboard – Alice Perez
 - a. Perez presented the Dashboard to the committee
9. Review agenda for the February 17, 2026 Board meeting – Alice Perez
 - a. Perez reviewed the agendas with the committee members
10. Other Business
 - a. Alice and Ryan attended the AGB Conference and came back with a lot of good information and excitement about opportunities.
 - i. They attended sessions on AI that highlighted opportunities to support the Advancement team.

- ii. Another item that came up was looking into changing the Executive Officer title to Chief Executive Officer.
 - iii. They learned a lot about different models that other universities use to help support investments.
 - b. Maisel mentioned the Board Retreat in October 2025 and suggested since it was such a success that we hold one every year as a two-day out of town retreat.
- 11. The motion to adjourn was made at 11:33 a.m.
 - a. Motion: Murphy
 - b. Second: McGinty
 - c. With no further business the meeting was adjourned.