



**The University Foundation
at Sacramento State**
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**The University Foundation at Sacramento State
Executive Committee Meeting**
Wednesday, May 21, 2025 2:00-3:30 p.m.
Zoom

Committee Members Present:

Alice Perez, *Committee Chair*
Bernice Bass de Martinez
Garry Maisel
Sue McGinty
Ryan Murphy
Holly Tiche
Tina Treis

Guests:

Pam Stewart

Advancement Staff:

Sharise Harrison, *AVP of Advancement Services*
Jennifer Barber, *AVP Alumni Relations*
Gina Curry
Chris McAlary
Renee Siden

Committee Member Not Present:

Michael Reza

MINUTES

1. Chair Alice Perez called the meeting to order at 2:05 p.m. with a quorum
2. Public Comments - none
3. Approval of the May 21, 2025 agenda
 - a. Motion: Ryan Murphy
 - b. Second: Bernice Bass de Martinez
 - c. With no corrections or objections, the agenda was unanimously approved
4. Approval of the February 13, 2024 minutes
 - a. Motion: Garry Maisel
 - b. Second: Sue McGinty
 - c. With no corrections or objections, the minutes were unanimously approved
5. Audit Committee Update
 - a. Tina Treis shared that the Form 990 includes the Conflict-of-Interest (Form 700)
 - b. The Conflict-of-Interest results spreadsheet will be shared with the full board at the June 6 Board meeting.
 - c. Traditionally tracking the COI is handled by the Governance Committee.
 - d. A motion was made to move the report of the Conflict-of-Interest (Form 700) results forward to the full board for approval noting that no board members cited any potential conflicts of interest for the Foundation.

- i. Motion: Bass de Martinez
 - ii. Second: Perez
 - iii. Approved
- 6. Finance Committee Update
 - a. Garry Maisel reported out on the Finance Committee including the financials as of 3/31/25, Actual vs. Budget as of 3/31/25 and the Q1 Sand Hill Portfolio Review
 - b. At the May 15 meeting the committee discussed establishing a reserve policy
 - c. It was moved to advance the financial statements to the full board for review and approval.
 - i. Motion: Murphy
 - ii. Second: McGinty
 - iii. The motion passed unanimously
- 7. Governance Committee Update
 - a. Bernice Bass de Martinez reported out on the committee's last meeting
 - b. A motion was made that Fred Baldini's name be moved forward to the full board for acceptance as the UFSS Representative to the SSAA Board of Directors
 - i. Motion: Bass de Martinez
 - ii. Second: McGinty
 - iii. Motion passed
- 8. UFSS Dashboard
 - a. Alice asked everyone to review the Dashboard and note progress towards our goals
- 9. The agenda for the June 6, 2025 Board meeting was reviewed
- 10. Other Business – none
- 11. Closed Session
- 12. Vote on Advancement Budget didn't take place due to time constraints
- 13. The motion to adjourn was made at 3:34 pm
 - a. Motion: Murphy
 - b. Second: Perez
 - c. With no further business the meeting was adjourned.