



Notice of Intent to Retire – Staff & MPP

TO: Office of Human Resources

FROM: \_\_\_\_\_
Employee's Printed Name Department

This will confirm my retirement plans as follows:

CSUS Separation Date will be: \_\_\_\_\_

CalPERS Retirement Date will be: \_\_\_\_\_

Separation and retirement dates cannot be the same date

Please read and initial the following information

I understand I must submit an Application for Service Retirement to the Public Employees' Retirement System (CalPERS) at Lincoln Plaza East, 400 "Q" Street, Sacramento, CA 95814, (888) 225-7377, or online at https://my.calpers.ca.gov/ 90 days prior to my retirement date.

Government Code Section 21224 and 21229 permits a retiree to be appointed as a rehired annuitant to a CalPERS-covered staff or management position for no more than 960 hours in a fiscal year.

Effective January 1, 2013 a 180-day waiting period is required for all employees who retire from a CalPERS covered employer before returning to work without reinstatement from retirement. FERP participants are exempt from this provision (Government Code Section 7522).

Government Code Section 21224 states that if you choose to work as a retired annuitant and it is discovered that during the previous 12 months you were paid unemployment insurance based on prior retired annuitant employment with the same employer, your employment will be terminated and you will not be eligible for reappointment by that employer for 12 months following the termination date.

Employee's Signature Date

Department Signature Printed Name Date

A PTF should be prepared by the department and sent to Human Resources – Employment Services (Zip 6032) prior to the effective date of separation.

Program Center Signature Printed Name Date

It is the employee's responsibility to return this form to the Benefits Office in Del Norte 3004.